Definitions of terms and abbreviations found in this guideline can be found in Section 15 – Definitions on Page 104.

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<td>Minor corrections to simplify appendices</td>
<td>Jan-17</td>
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1 INTRODUCTION

The purpose of these guidelines is to summarise electrical consulting and design requirements and installation practices at Curtin University. It covers both high voltage and low voltage installations.

The guidelines recognise discrete design stages and details, scopes of services and deliverables for each stage. Full or partial service may be requested by Curtin.

Specific electrical design requirements are also contained in a number of sections addressing particular systems or sub-systems.

The guidelines outline the responsibilities, scope of services and deliverables required of an Electrical Consultant when engaged to perform consultancy work for Curtin University.

The Electrical Consultant shall be capable of providing services for the following project stages, as detailed in Section 2 of this document:

- schematic design
- documentation
- tendering
- construction
- post-construction.

The Consultant shall prepare a compliant design in accordance with the University requirements as well as all applicable regulations, codes and standards.

The Consultant shall submit and obtain required consents or approvals (including high voltage applications to the Supply Authority, if applicable) for the project.

If appointed as Lead Consultant, coordination and liaison with other consultants and authorities shall be required.

The Consultant shall provide any documents or advice or information as requested by Curtin University to allow periodic review of the project.

1.1 THE UNIVERSITY AS A LONG TIME OWNER

The University has a vital interest in the quality of its built environment. A quantitative measure is life-cycle costing and this should be minimised as far as possible. The qualitative terms ‘buildability’ and ‘maintainability’ are equally relevant.

The as-installed project must conform to established University building standards and represent the best possible value for money consistent with planning and financial restraints. It must also be easy to maintain, energy efficient, easy to clean and environmentally and aesthetically acceptable, both internally and externally. It must be buildable and in the final form must be flexible enough to allow ready and inexpensive alterations. Environmentally responsible processes and technologies must be employed throughout the project, including the recycling and re-use of materials, sustainable/environmentally sound sourcing and the safe disposal of dangerous materials unavoidably used in project processes.
1.2 CURTIN REQUIREMENTS

1.2.1 DISABILITY ACCESS AND INCLUSION PLAN

Curtin University believes in creating equitable and inclusive access for people with a disability to its facilities, services, events and academic programs on all its Western Australian campuses.

The Universal Design Guideline has been developed to reflect a commitment to equity and inclusion for all by embedding Universal Design principles into project planning, design and delivery guidelines. Consultant architects, designers and engineers should make themselves familiar with the particular requirements of the Universal Design Guideline before responding to a project brief.

1.2.2 HEALTH AND SAFETY

Curtin University is committed to providing and maintaining high standards of health and safety in the workplace and will:

- ensure compliance with relevant legislation and the University’s Health and Safety Management System
- promote an organisational culture that adopts health and safety as an integral component of its management philosophy
- ensure that health and safety is part of the business planning processes and that it is adequately resourced by all areas
- maintain an effective mechanism for consultation and communication of health and safety matters
- maintain an effective process for resolving health and safety issues and managing health and safety risks
- provide appropriate health and safety training
- regularly review health and safety performance to monitor the effectiveness of health and safety actions and ensure health and safety targets and objectives are met.

A copy of our Health and Safety Management Standards can be found at:

1.2.3 SUSTAINABILITY AT CURTIN

It is Curtin University policy that all new or refurbishment projects on site should support its status as Australia's first university to achieve a 5-star Green Star – Communities rating from the Green Building Council of Australia (GBCA). Designers should understand and incorporate the Green Star criteria into designs and specifications in order to maintain and enhance Curtin’s Green Star status. Information on the criteria can be found in the PDG Green Star – Communities Design Guidelines.
1.3 SAFETY

1.3.1 GENERAL

Curtin University is committed to providing a safe working environment and safe systems of work for all employees and contractors carrying out electrical works. Developers, designers, consultants and contractors have the same level of obligation within their spheres of influence while undertaking electrical work at Curtin.

1.3.2 SAFETY IN DESIGN

Legislation has been introduced to ensure that designers follow systematic methods and document their decisions relating to safety in design. Typical design issues for electrical work include:
- adequate lighting provision
- appropriate earthing systems
- hazardous areas defined
- adequate space for safe operation and maintenance around equipment
- electrical equipment appropriate to the area classification
- transits and bulkhead penetrations with the appropriate fire rating treatment.

While designing with safety as the priority, designers should also look to manage the business risk arising from failures or shutdowns and avoid such outcomes wherever possible.

1.4 CONSULTANCY

The Electrical Consultant shall be able to provide consultancy services for the various project stages including schematic design, documentation, tendering, construction and post-construction activities.

A summary of the services and deliverables to be delivered during the course of a project is as follows:
- design works associated with the total delivery package
- all specifications and drawings included as a tender package
- provision of submissions and consents
- preparation of tender documentation, management of the tender process and preparation of a tender evaluation report
- project surveillance during the course of construction from kick-off meeting to final commissioning and handover
- management of defective work and oversight of its rectification during the course of the works
- responsibility for the as-constructed component of the project, ensuring that:
- all as-constructed drawings are provided in accordance with the Curtin University CAD Standard Manual
- Curtin University has received all operations and maintenance manuals specified
- all in-ground infrastructure is surveyed at the time of installation, including the coordination of information into the Curtin SIS system.

The Consultant shall provide a full service unless advised by Curtin University that a nominated partial service is required.
2 DETAILED SCOPE OF SERVICES AND DELIVERABLES

2.1 SCHEMATIC DESIGN STAGE

SERVICES

The Consultant shall

- establish site constraints
- undertake a site survey and obtain in-ground services data from Curtin University
- prepare schematic drawings including site plan, building services, infrastructure and preliminary line diagrams as applicable
- prepare design options if required
- provide indicative equipment dimensions and loadings
- provide preliminary distribution scheme
- liaise with other consultants in the preparation of drawings, reports and cost estimates, as required
- prepare an indicative cost estimate for the project.

DELIVERABLES

The Consultant shall:

- deliver a Design Report including anticipated maximum demand and energy consumption calculations, energy management sketch drawings and an indicative cost estimate.

2.2 DESIGN DEVELOPMENT STAGE

SERVICES

The Consultant shall:

- attend design meetings with Curtin University and provide briefing and design reviews
- develop an agreed design option/options
- assist in revising cost estimates
- develop drawings and documents for University review and submission to government agencies as required
- develop a preliminary program for the works, in consultation with Curtin University.
DELIVERABLES

The Consultant shall deliver:

- drawings and documents
- submissions to government agencies
- a revised cost estimate
- a preliminary program.

2.3 DOCUMENTATION STAGE

SERVICES

The Consultant shall:

- prepare detailed tender documentation
- incorporate all consent conditions into the documentation
- provide an updated cost estimate
- review compliance of the documents with the project brief
- examine specifications prepared by other consultants (if applicable) and make comment
- be prepared to modify specific elements to comply with budgetary constraints
- participate in value engineering and management studies if nominated in the project brief
- provide an updated program of works.

DELIVERABLES

The Consultant shall deliver:

- specification and drawings
- an updated cost estimate
- an updated program of works.

2.4 TENDER STAGE

SERVICES

The Consultant shall:

- examine other consultants’ documentation (if any) to avoid ambiguity or contradiction between documents
- prepare tender documentation, in association with Curtin University
- prepare a tender form and tender breakdown
- assist with the selection of tenderers
• assist with the calling of tenders if requested
• answer tender queries during the course of tendering
• issue tender addenda if required
• prepare a tender evaluation report and make a recommendation, including meeting with tenderers if necessary.

**DELIVERABLES**

The Consultant shall deliver:
• specification and drawings
• a tender form and tender breakdown
• addenda
• a tender evaluation report.

### 2.5 CONSTRUCTION STAGE

**SERVICES**

The Consultant shall:
• incorporate tender negotiation outcomes into documentation where necessary
• provide ‘For Construction’ documentation
• provide assistance in validating the contractors’ claims for progress payments
• undertake regular site inspections during the course of the works and report results
• undertake factory inspections for switchboards and the like and provide a short report
• examine shop drawings and make comment
• review test results and comment
• provide an ‘Outstanding Items/Defects List’ at the end of the construction period and prior to Practical Completion
• ensure as-built drawings and manuals are submitted in accordance with Curtin University requirements
• provide visual observation certification that the works have been completed generally in accordance with the contract documentation.

**DELIVERABLES**

The Consultant shall deliver:
• ‘For Construction’ documentation
• site inspection reports
- factory inspection reports
- commented shop drawings
- test result comments
- ‘works complete’ certification.

2.6 POST-CONSTRUCTION STAGE

SERVICES

The Consultant shall:
- provide a close-out of the Outstanding Items/Defects List
- undertake a site inspection within one month of the end of the Defects Liability period and report on any/all defects
- close out defects
- provide assistance to Curtin University in resolving faults during the course of the Defects Liability period.

DELIVERABLES

The Consultant shall deliver:
- a signed-off defects list
- a defects report at the end of the liability period and close out.
3 DESIGN

3.1 STANDARDS

Reference to Australian standards is made in each consultancy brief and within standard specifications.

3.2 SERVICE LIFE

The design life of electrical equipment is to be generally 20 to 30 years, as tabled below. The effective life can be limited by the availability of replacement parts. While the actual functional life of an installation is dependent on the use and load applied to it, the following shall be used as a guide:

<table>
<thead>
<tr>
<th>Item</th>
<th>Average Life in Years</th>
</tr>
</thead>
<tbody>
<tr>
<td>Main Switchboards</td>
<td>30</td>
</tr>
<tr>
<td>Distribution Switchboards</td>
<td>30</td>
</tr>
<tr>
<td>Sub-main Cables</td>
<td>30</td>
</tr>
<tr>
<td>Sub-circuit Cables</td>
<td>25</td>
</tr>
<tr>
<td>Luminaires</td>
<td>25</td>
</tr>
<tr>
<td>Emergency Lighting Batteries</td>
<td>5</td>
</tr>
</tbody>
</table>

3.3 MAINTAINABILITY

Electrical designs shall allow for maintainability of the installation.

Typical design issues include:

- access requirements of all in situ inspections
- major equipment assessment with regard to the method of transporting from its installed location to a workshop
- lifting pad eyes provided where required
- requirements for special tools in relation to normal operations, calibrations, overhaul and diagnostics
- special tools to be purchased within the main contract
- means of isolation to allow safe in situ repair or removal
- commonality of components to reduce stockholding of spares
- components easily removable without significantly affecting other components.
3.4 INSTALLATION PRACTICES

3.4.1 HIGH VOLTAGE INSTALLATIONS

In general, Curtin follows AS2067:2008 Substations and high-voltage installations exceeding 1 kV AC practices for high-voltage equipment installations, with the exception that underground cabling is to be installed at a depth of 1.2 metres.

Reference is made to the WA Electrical Requirements manual for installation practices.

3.4.2 LOW VOLTAGE INSTALLATION

In general, low voltage installations follow the requirements of the relevant Australian/New Zealand standards and in particular AS/NZS3000:2007 Electrical Installations (known as the Australian/New Zealand Wiring Rules).

3.4.3 UNDERGROUND CABLE ROUTES

Underground cable installations outside tenancy boundaries are to have their routes accurately recorded prior to backfilling.

Registered surveyors are to be engaged by the contractor to survey installed cables.

3.5 DRAFTING PRACTICE

Attention is drawn to the Curtin University CAD Standard Manual (latest edition) for drafting requirements.

3.6 TESTING

Testing shall be as specified in the relevant sections of Australian standards and BCA, latest editions.

3.7 RECORD DRAWINGS

Record drawings shall be drafted in accordance with the requirements of Curtin University CAD Standard Manual.

3.8 UNDERGROUND SERVICES

A multitude of underground services, such as low and high voltage electrical services, as well as gas and water mains exist on the campus. Information on the services should be requested from the Service Coordination Centre (SCC), tel (08) 9266 2020, before design or modification work is undertaken.
4 POWER SUPPLIES AND METERING

4.1 GENERAL

Power supply to the installation will be three-phase, four-wire, 415/240 V, 50 Hz. All equipment supplied as part of a contract shall be suitable for the actual voltage and frequency available from the Supply Authority.

Early in the design stage, the consultant, in consultation with Curtin, shall:

- evaluate the anticipated Maximum Demand (MD) and energy consumption for the project
- recommend the appropriate load and energy management techniques.

The consultant shall prepare and submit to Curtin a pre-design report addressing the issues nominated above.

4.2 LOAD BALANCING

The loads and circuits shall balance as evenly as possible over the three phases throughout the installation.

4.3 CONTINUITY OF EXISTING ELECTRICAL SERVICES

Existing premises are required to remain fully operational during the course of any contract and all works must be coordinated to minimise the number of shutdowns and shutdown time on services and allowance should be made for after-hours work.

Works affecting the continuity of existing services are to be undertaken at the least inconvenient time to the occupants. The work should be organised to minimise the duration of any interruption. All shutdowns are to be coordinated with the Principal to the Superintendent's approval.

Temporary services to areas outside of any area being demolished are to be provided where required.

4.4 EARTHING

The earthing system shall be a Multiple Earth Neutral (MEN) system as outlined in, and in accordance with, the requirements of AS3000, the Supply Authority and the Australian Communications Authority (ACA).

Main earth electrode, earth bar shall be provided with an engraved label with red-filled letters inscribed: "MAIN EARTH - DO NOT DISCONNECT".

Where required, electrical earth electrodes shall be:

- a minimum 15 mm diameter extensible copper-clad steel 2 m in length per section driven to a maximum depth of 8 m, equal to Furse RB series
- a sufficient number of electrodes to achieve the necessary resistance to earth
• installed within a pit fitted with a lid inscribed in red-filled letters - "MAIN EARTH - DO NOT DISCONNECT"
• driven into the ground by mechanical hammering.

A proprietary mixture of earth-enhancing compound (e.g. Furse Marconite) is to be used in accordance with the manufacturer's recommendations where it is required to reach compliance requirements for earth readings.

Bonds or joints subject to moisture and/or positioned where they are not readily accessible for inspection or maintenance are to be made by means of 'Cadweld' or approved equivalent.

4.5 METERING

Refer to section 3 ELECTRICAL SERVICES of 000346 PDG Services Metering Guidelines for all detailed requirements for electricity metering.
5 CONSUMER MAINS

Consumer mains shall be designed to accommodate 125 per cent of the anticipated maximum demand, as determined in consultation with Curtin and the Supply Authority.

Computation of the anticipated voltage drop shall be based on 125 per cent of the anticipated maximum demand.
6 POWER FACTOR

Electrical services equipment installed shall maintain a power factor of not less than 0.95 lagging. Where the installed equipment is found to be less than 0.95 lagging, the contractor will be required to implement all necessary rectifications with no variation to the contract and at no cost to Curtin.

Some mechanical services equipment may have an undesired effect on the power factor of the overall system. For these situations, the consultant shall consider and make recommendations for the use of power factor correction equipment as required to achieve the desired overall power factors for the installation.

Power factor correction (PFC) equipment shall generally be located as close as possible to the source of the equipment in need of correction. The final location of PFC equipment shall be determined in consultation with Curtin.

The manufacturer and the type of PFC equipment shall be specified to Curtin’s approval.

As part of the design process it is required that the consultant investigate and advise Curtin on the benefits of aiming for an overall power factor higher than 0.95 lagging and shall make appropriate recommendations.
7  ELECTRICAL SWITCHBOARDS

7.1  INTRODUCTION

The purpose of this brief is to provide guidance for the specification of electrical switchboards in Curtin University projects.

The brief outlines the performance expectations for electrical switchboards and shall not limit the Consultant in the provision of specific project solutions. In all instances it is the responsibility of the Consultant to provide a solution that is compliant and suitable for application, in function and performance.

The University shall be consulted for all electrical switchboard solutions and the Consultant shall secure formal approval in all instances for switchboard proposals.

The design of electrical switchboards shall comply with the requirements outlined in Table 7.1.1.

Table 7.1.1 Curtin University Switchboard Brief

<table>
<thead>
<tr>
<th></th>
<th>Site MSB</th>
<th>Building MSB</th>
<th>Floor MDB</th>
<th>DB</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Construction</strong></td>
<td>2 mm</td>
<td>2 mm</td>
<td>1.6 mm</td>
<td>1.6 mm</td>
</tr>
<tr>
<td>Fault level (min)</td>
<td>Consult Manager Electrical Engineering</td>
<td>36 kA</td>
<td>25 kA</td>
<td>10 kA</td>
</tr>
<tr>
<td>Nominal current (min)</td>
<td>Rated to suit TX capacity</td>
<td>Maximum demand + 40%</td>
<td>Maximum demand + 30%</td>
<td>Maximum demand + 20%</td>
</tr>
<tr>
<td>Form of Separation (min)</td>
<td>4B</td>
<td>4B</td>
<td>2Bih</td>
<td>2Bih</td>
</tr>
<tr>
<td>Switchgear</td>
<td>As Nominated</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Electronic trip units</td>
<td>All MCCB = &gt; 250A</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Air circuit-breaker</td>
<td>All CBs = &gt; 800A</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Load break switch fault rated</td>
<td>Cascading allowed. Documentation to be forwarded to Manager Electrical Engineering</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Temp rise 65/40 deg. C</td>
<td>-</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Temp rise 50/40 deg. C</td>
<td>Yes</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>25% spare capacity</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Compliance with BCA 2010 2.13 (d) Metal segregation of emergency ccts from general</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Solid metal dividers, perforated sheet metal sections allowed for heat circulation but must be &lt;=15% of surface area &amp; IP2x</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>AS3439 Annex ZA to be addressed between client and manufacturer</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
</tbody>
</table>
All boards shall have a warning label if conditional short cct rating achieved by cascading.

General Notes:

All designs shall be verified by discrimination studies and associated documentation shall be provided with single line diagram.

Particular note shall be made to the AS3000:2007 Section 7 when boards are equipped with “Safety Services”.

### 7.2 STATUTORY REQUIREMENTS

The brief provides guidance for the electrical switchboard installations at Curtin University. It is the responsibility of the Consultant to verify that electrical solutions are compliant with statutory requirements. The Consultant shall reference statutory requirements within project documentation and shall verify that installations meet these requirements. Statutory requirements shall include, but not be limited to:

- National Construction Code
- National and local work health and safety requirements including all Acts and regulations
- Western Australian Electricity Regulations
- Western Australian Electrical Requirements
- Curtin University site-specific requirements.

### 7.3 AUSTRALIAN STANDARDS

Australian standards for electrical switchboards are scheduled for reference by the engineering Consultant. It is the responsibility of the Consultant to ensure that the most recent revision of the Australian standards is applied at each Curtin University project.

<table>
<thead>
<tr>
<th>STANDARD</th>
<th>TITLE</th>
</tr>
</thead>
<tbody>
<tr>
<td>AS/NZS1768</td>
<td>Lightning Protection</td>
</tr>
<tr>
<td>AS/NZS2293 (set)</td>
<td>Emergency Evacuation Lighting in Buildings</td>
</tr>
<tr>
<td>AS/NZS2467</td>
<td>Maintenance of Electrical Switchgear</td>
</tr>
<tr>
<td>AS/NZS2700</td>
<td>Colour Standards for General Purposes</td>
</tr>
<tr>
<td>AS/NZS3000</td>
<td>SAA Wiring Rules</td>
</tr>
<tr>
<td>AS/NZS3008</td>
<td>Electrical Installations – Selection of Cables</td>
</tr>
<tr>
<td>AS/NZS3100</td>
<td>Approval and Test Specification – General Requirements for Electrical Equipment</td>
</tr>
<tr>
<td>AS/NZS3111</td>
<td>Approval And Test Specification For Miniature Overcurrent Circuit Breakers</td>
</tr>
</tbody>
</table>
### 7.4 Switchboard Categories

Curtin University switchboards covered in this brief include:

- sub-station boards
- main switchboards
- main distribution boards
- mechanical services switchboards
- distribution boards.

### 7.5 Switchboard Criticality

The assignment of criticality is for guidance only, and to assist designers and installers in understanding the University intent for switchboard design. The guidance is not to be relied upon or used for final design solutions. At all times the designer shall develop a detailed understanding of services connected at switchboards and service criticality. The final switchboard specification and application of criticality shall be agreed with the University.

A risk-based approach has been undertaken for the University switchboards as a consequence of power disruption(s). The risks considered include:

- safety of staff, students and community
- commercial loss
- security of campus and facilities
- availability of ICT network
- loss of research and development materials and processes.

Based on the risk areas identified above, the University switchboards are categorised to Low, Medium and High levels of criticality.

Each space within the University that is serviced by differing levels of switchboard criticality is summarised in Table 7.5.1.
### Table 7.5.1. Switchboard Criticality and Services

<table>
<thead>
<tr>
<th>SWITCHBOARD CRITICALITY</th>
<th>SERVICES</th>
</tr>
</thead>
</table>
| Low                     | • lecture theatres  
                          | • tutorial rooms  
                          | • open learning areas  
                          | • student general laboratories  
                          | • common areas/foyers/corridors  
                          | • storerooms (general)  
                          | • plant rooms (general services) |
| Medium                  | • cafes/restaurants  
                          | • leased tenancy spaces  
                          | • external lighting (e.g. security and sports lighting)  
                          | • external services (e.g. irrigation)  
                          | • staff office spaces  
                          | • staff meeting rooms |
| High                    | • research and development spaces  
                          | • storage of sensitive materials  
                          | • data centre facilities including:  
                          | - primary building distributor  
                          | - floor distributor  
                          | - laboratories (specialised)  
                          | - emergency services |

The Consultant shall design a switchboard to meet the design criteria based on the switchboard criticality provided in Table 7.5.2.
Table 7.5.2. Design Criteria for each Switchboard Criticality

<table>
<thead>
<tr>
<th>DESIGN CRITERIA</th>
<th>SWITCHBOARD CRITICALITY</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>LOW</td>
</tr>
<tr>
<td>Fault current rating</td>
<td>SSB – To suit transformer rating</td>
</tr>
<tr>
<td>Form of separation (minimum)*</td>
<td>2</td>
</tr>
<tr>
<td>IP rating (minimum)</td>
<td>To suit</td>
</tr>
<tr>
<td>Provision for physical connection of future circuits</td>
<td>Not required</td>
</tr>
<tr>
<td>Spare capacity: Rating</td>
<td>MD + 30%</td>
</tr>
<tr>
<td>Spare capacity: Physical connection</td>
<td>30%</td>
</tr>
<tr>
<td>Surge suppression</td>
<td>Not required</td>
</tr>
<tr>
<td>Stand-by generator connection facilities</td>
<td>Not required</td>
</tr>
<tr>
<td>Location</td>
<td>To suit</td>
</tr>
<tr>
<td>Power monitoring</td>
<td>Required on incoming or upstream outgoing.</td>
</tr>
</tbody>
</table>

* Refer Section 7.8.7 for SSB form of separation requirements.

Table 3 is provided with the following exceptions:

- The supply from an upstream switchboard shall have equal or greater level of criticality.
- A switchboard supporting an essential service as identified within AS/NZS3000:2007 Electrical Installations (known as the Australian/New Zealand Wiring Rules) may not need to be rated as a high criticality level provided that the essential supply is arranged in accordance with the Standard’s requirements.
- NMI retail metering is required for third party and tenants.

For item(s) not listed in the table above, consult and seek approval from the University.
7.6 EQUIPMENT SELECTIONS

All equipment shall be designed to be suitable for continuous, reliable operation 24 hours per day, 7 days per week, 365 days per year, in the conditions specified unless clearly identified for intermittent duty.

7.7 ENVIRONMENTAL CONDITIONS

Based on Bureau of Meteorology recordings, the highest temperature recorded in 2015 at Bentley, WA 6102 was 43.8 °C with an average temperature of 20.4 °C.

On this basis the following switchboard environmental conditions is recommended:

- indoor: controlled temperature 25 °C but may rise to 35 °C
- outdoor: maximum ambient temperature 50 °C.

7.8 CONSTRUCTION DESIGN

7.8.1 ELECTRICAL SWITCHBOARD

STANDARDS

AS/NZS3000, AS/NZS3439, AS/NZS1939 and AS/NZS60529.

ENCLOSURES

Provide an enclosure comprising panels, doors and the like, giving the specified enclosure, segregation and degree of protection as specified.

All enclosures or partitions including locking means for doors, withdrawable parts etc. shall be of a mechanical strength sufficient to withstand the stresses to which they may be subject in normal service.

DEGREE OF PROTECTION

The minimum degree of protection of a switchboard, after installation in accordance with the manufacturer’s instructions, shall be as follows:

- indoor
  - Generally IP42
  - IP52 in fire egress paths
  - IP56 in plant room or wet areas
- outdoor
  - IP56.

In the case of a switchboard intended for use in a location with high humidity and temperatures varying in a wide range, suitable arrangements shall be considered to prevent harmful condensation within the switchboard. Suitable arrangements include ventilation and/or heating, drain holes etc. The switchboard’s degree of protection shall be maintained.
CABLE ENTRIES

Provide sufficient clear space within each enclosure, adjacent to the cable entries, to allow the incoming cables and wiring to be neatly run and terminated, without overcrowding.

For cable entry and internal distribution, provide cable entries of not less than 100 mm depth by the full width of cubicle space, which is unrestricted by equipment or internal wiring.

Provide to each entry a removable gland plate fitted with a gasket to maintain the specified degree of protection.

Cable glands for all entering and exiting cables (bunches of cables) are to provide a close fit around cabling in accordance with the requirements of AS/NZS3000. Seal cable entries to provide a close fit in all instances and to maintain the switchboard protection rating.

DOORS

Door width is to suit accommodation and shall not be more than 900 mm.

Door swing shall be no less than 90° and adjacent doors shall be sufficiently spaced such that both doors can open the minimum 90° simultaneously. Door stays shall be provided for outdoor assemblies. Door openings shall have single right angle return on all four sides and fit a suitable seal in accordance with the degree of protection.

Hang doors on heavy-duty chromium-plated block hinges that allow easy removal of the door when in the open position.

Doors taller than one metre shall be fitted with three hinges.

Door hinges shall be corrosion-resistant pintle hinges or integrally constructed hinges.

Removable doors shall have staggered pin lengths to achieve progressive engagement as doors are fitted. Non-lift-off doors shall have restraining devices and opposed hinges.

Doors shall be fitted with corrosion-resistant lever-type handles, operating a latching systems with latching bar.

Doors shall be fitted with dual, edge-mounted, corrosion-resistant Carbine ‘T’ handles to suit Curtin key locking cylinders. Doors shall include a 3-point pad lockable latching system. The Carbine ‘T’ handles will be issued free to the contractor. The Consultant shall allow $200 + GST per door handle (supply only) in the project budget estimates. It is the Project Manager’s responsibility to execute a Curtin University online request to Security for the quantity of door handles required. The contractor is responsible for obtaining the door handles from Security and installation to the switchboards.

Doors shall be provided with a resilient strip smoke seal, of foamed neoprene or the like, around each door, housed in a suitable channel or housing and fixed with an approved industrial adhesive.

Doors shall be provided with seal contact with a flat surface of the enclosure at least as wide as the seal strip.
Door shall be provided with a circuit schedule holder on the inside of the door. The schedule shall be readable without removing it from the holder. Do not use adhesive to fix the holder. Protect the schedule with a hard plastic cover.

**EQUIPMENT FIXING**

Equipment forming part of the switchboard shall have distances complying with the requirements of their relevant specifications and these distances shall be maintained during normal service conditions.

These distances include creepage distance and clearances or impulse withstand voltages. A creepage distance is the shortest permissible distance between two conductors on the surface of an insulated material.

Equipment clearances shall be sufficient to enable the circuits to withstand the test voltage according to Clauses 7.1.2.3.2 and 7.1.2.3.4 of AS3439.1. The dimensions of creepage distances shall comply with Clause 7.1.2.3.5 of AS3439.1. When dimensioning clearances, creepage distances and insulation between separate circuits, the highest voltage ratings shall be used.

Equipment shall be mounted by bolts or set screws fitted into tapped holes in metal mounting panels, studs or proprietary attachment clips. Equipment shall be mounted so equipment fixings can be accessed to allow equipment changes after commissioning.

Lightweight equipment may use combination rails and proprietary clips.

**LIFTING PROVISIONS**

Provide fixings in the supporting structure, and removable attachments, for lifting switchboard assemblies where floor-mounted. Provide switchboards in sections as required to enable installation in their final location.

**MOUNTING PANEL**

The internal mounting panel to support various components shall be a minimum of 2 mm thick. The panel may be constructed from metal or non-metallic material. A non-metal board shall have heavy metal angle supports or plates bolted or welded to the enclosure sides. Non-metal boards shall comply with IEC60893-1. The panels shall provide front accessible cable zones of no less than 450 mm.

**FLOOR MOUNTING**

Provide a galvanised steel plinth channel, not less than 75 mm high, for mounting the complete switchboard assembly on site. Drill sufficient clearance holes for 12 mm diameter bolts, in the switchboard and the plinth, to rigidly fix the switchboard assembly to the plinth and the plinth to the floor.
WALL MOUNTING

For flush or semi-flush switchboards, provide a facing flange, of the same material and finish as the enclosure, and of a section which incorporates a return allowing the outside edge to fit neatly against the wall.

For switchboards located externally, provide an angled top to prevent water from pooling. Extension of the angled top should be considered for switchboards located externally that may need to be accessed during wet weather.

ESCUTCHEON PLATES/PANELS

Hinged removable escutcheon plates shall be provided with the front of the circuit breakers protruding through neat cut-outs.

Provide cut-outs for all spare space allowances. Provide individual proprietary clip-in pole fillers to each spare pole space. The escutcheon plate shall provide a flush surface between the edges of the distribution board case. Fit chromium-plated lifting handles to each escutcheon plate.

Rigidity: the escutcheon panel shall be not less than 1.6 mm thick and must be rigid. Stiffen or brace the panel as necessary to achieve this rigidity.

Frame: provide a continuous 12 mm-wide support frame for the fixing of each escutcheon plate, including additional support where necessary to prevent panel distortion.

Fixing: the escutcheon panel shall be secured by knurled, slotted, captive thumbscrews.

Maximum height: to suit accommodation or as specified.

Hanging: hang escutcheon plates on hinges which allow opening through a minimum of 90° and permit the removal of the escutcheon when in the open position.

CABLE DUCT/TRAY

The internal cable ducting shall be sized to house cables for maximum board capacity without restricting closure of the duct cover. Cable duct is to be a minimum of 70 mm wide for all boards and a minimum of 100 mm for boards with a total capacity greater than 60 poles. Allow for a cable tray should this be required.

7.8.2 DRAWINGS

DETAILED DESIGN PHASE

The detailed design documentation shall detail the following:

- general arrangement
- single line diagrams
- electrical maximum demand calculations
- cable sizing and voltage drop calculations
• protective devices rating, protection settings including long-time, short-time, and instantaneous tripping
• discrimination studies
• fault level calculations at each switchboard
• lightning protection assessment.

Submit the detailed design documentation suitable for tender.

CONSTRUCTION PHASE

Switchboard shop drawings shall be provided for Curtin University review and approval prior to fabrication.

The switchboard shop drawings shall detail the following:
• general plans, elevations and sections, construction and weights
• circuit diagrams, busbar and cable sizes
• current-carrying capacity, current and fault ratings
• equipment types and models, labelling and finishes
• protective devices rating types and models
• bill of materials listing of all items.

Additionally provide documentary evidence of fault withstand-type tests relevant to the applicable enclosure(s).

Complete the Switchboard Checklist prior to and at completion of switchboard installation for University review and approval. The Switchboard Checklist template is attached in Appendix A.

7.8.3 TEST SPECIFICATIONS

STANDARD

AS/NZS3439.1:2002 Low-voltage Switchgear and Controlgear Assemblies – type-tested and partially type-tested assemblies

REQUIREMENTS

The tests to verify the characteristics of a low-voltage switchgear and controlgear assembly include:
• type tests
• routine tests.

Each assembly of low-voltage switchgear and controlgear shall be type-tested (TTA) or partially type-tested (PTTA) and routine tested.

Type Tests

TTA is a low-voltage switchgear and controlgear assembly that is physically tested and verified to meet the required performance in accordance with AS/NZS3439.1.
PTTA is a low-voltage switchgear and controlgear assembly containing type-tested and non-type-tested arrangements. The non-type-tested arrangements are required to be derived from type-tested arrangement in the form of calculations or the like.

The TTA and PTTA are intended to verify compliance with AS/NZS3439.1 for a given type of assembly.

Type tests include the following:

- verification of temperature rise limits
- verification of the dielectric properties
- verification of the short-circuit withstand strength
- verification of the effectiveness of the protective circuit
- verification of the clearances and creepage distances
- verification of mechanical operation
- verification of the degree of protection and internal separation.

Routine Tests

Routine tests are intended to detect faults in materials and workmanship. Routine tests are also required to be carried out on every new assembly.

Routine tests include the following:

- inspection of the assembly including inspection of wiring and electrical operation test as required
- dielectric test
- checking of protective measures and electrical continuity of the protective circuits
- verification of insulation resistance.

NEW STANDARD

A new Standard is being developed (AS/NZS 61349) which will supersede the current AS/NZS3439.1 for switchgear and controlgear testing. This standard has not been formally released at the time of publishing this electrical switchboard brief.

The new standard intends to remove the requirement for new assembly designs to be type-tested and requires new designs to be design-verified. Design verification extends the variety of characteristics to be tested from seven (required by AS/NZS3439.1) to 13. Design verification will require three different methods to test the 13 characteristics:

- physical testing (similar to type testing)
- comparison/derivation from a tested assembly (previously certified by physical testing)
- assessment (using calculations and the application of design rules)

The new standard will be applied at new installations only. Retrospective testing of existing installations is not required.
It is the responsibility of the Consultant to ensure that the most recent standard is applied to the switchboard design.

**7.8.4 BUSBARS**

**REQUIREMENT**

Provide a three phase busbar assembly with high-conductivity copper busbars designed for a maximum current density of 1.5 A/mm² from the termination of the incoming unit to the line side of the protective equipment for outgoing circuits.

**FUTURE EXTENSIONS**

Pre-drill the main busbar assembly for future extension and extend busbar droppers to spare locations. Drill each dropper to suit connection of future equipment of the same type as that specified.

**CROSS-SECTION**

Radius edges and corners to prevent damage to insulation.

**SUPPORT**

Provide support sufficient to withstand the maximum prospective fault currents without damage. Do not support busbars from circuit-breaker terminals.

**JOINTING**

Make busbar joints with high tensile bolts and nuts, locked in position with lock nuts or locking tabs. Tighten bolts to the manufacturer's recommendation with a tension wrench. Do not use tapped holes and studs or the like for jointing current-carrying sections.

**INSULATION**

Insulate busbars as follows:

**ACTIVE AND NEUTRAL BUSBARS**

Fully insulate the busbars with suitable plastic insulation of appropriate colours to designate phases. Busbar assemblies shall be red, white, blue phases from left to right when viewed from the front of the switchboard. Maintain phase colours (and rotation) throughout the installation.

**JOINTS**

Insulate either by taping or plastic coating, as follows:

- taped joints: apply a non-adhesive stop-off-type tape, coloured to match the specified colour coding, half lapped to achieve a thickness of not less than that of the solid insulation.
- plastic-coated joints: apply, in accordance with the manufacturer's recommendations, and to a minimum thickness equal to that of the solid insulation, an air drying plastic coating material that achieves a tensile strength in excess of 17 MPa, and a minimum elongation of 300 per cent.

**Colour Coding**

Colour the insulation as follows:
- active busbars: red, white or blue
- neutral busbars: black where applicable
- earth busbar: green and yellow where applicable.

**Neutral Busbar**

Extend the neutral busbar into each switchboard compartment containing outgoing circuits with neutral connections. Provide terminals or drill the busbar for neutral connections.
Identification: clearly mark and number terminal connections.

**7.8.5 Nominal Current**

The minimal nominal current for each switchboard shall be to suit the upstream capacity or protection devices rating.

For instance, a site MSB nominal current shall be rated to suit the site transformer capacity. Switchboards downstream of the site MSB are required to be rated to the protection devices rating installed within the site MSB.

**7.8.6 Fault Level**

The minimum fault level for each switchboard shall be rated in accord with the following:
- upstream equipment (transformer or switchboard) short-circuit current rating
- cable type
- cable size
- cable length.

Obtain site transformer information from the University to determine the transformer short-circuit current rating.

Should the transformer information not be available, the Consultant shall detail assumptions for switchboard fault rating calculations.

**7.8.7 Separation Form Type**

**Standard**

To AS/NZS3000 and AS/NZS3439.1.
**GENERAL**

The purposes for the forms of internal separation within a switchboard include:
- protecting against contact with live parts belonging to adjacent functional units
- limiting the possibility of initiating arcing faults
- protecting against the passage of solid foreign bodies from one unit of assembly to an adjacent unit.

The forms of internal separation shall be agreed upon by the University and the Consultant. Seek approval from the University for forms of separation selection.

**REQUIREMENTS**

The forms of separation within a switchboard should be selected based on but not limited to the following:
- SSBs require separation at a minimum of Form 4b
- rated current of the switchboard e.g. switchboards rated more than 800 A require separation at a minimum of Form 3b as per AS/NZS3000 Clause 2.5.5.2 to reduce the probability of initiating an arcing fault.
- requirement of additional integrity by having separation between the functional units and busbars
- requirement of accessing the functional units for limited maintenance or change of settings with adjacent functional units remaining live
- requirement of accessing cable terminals of a functional unit with adjacent functional units remaining live.

Isobar or Grizzbar chassis should be considered for switchboards that require additional circuits to be installed without switchboard isolation.

**7.8.8 ARC PROTECTION/CONTAINMENT**

**STANDARD**

To AS/NZS3439.1.

**GENERAL**

The Consultant should consider the selection of a switchboard that will provide increased security against the occurrence or the effects of internal arcing faults under normal operating conditions, with all doors closed and all covers and internal barriers in place.

The purposes of providing increased security include:
- to provide means to reduce the probability of the initiation of an internal arcing fault
- to protect personnel from injury in the event of a fault under the normal operating conditions of the switchboard
to limit as far as possible the extent of damage to equipment in the event of a fault.

**REQUIREMENT**

The means of reducing or minimising the probability or magnitude or duration of internal arcing can be achieved by the following:

- insulation of all live conductors
- arrangement of busbars and switchgears in vented compartments designed to promote rapid extinction of the arc and to prevent the arc or arc products affecting other sections of the switchboard
- use of switchgears designed to interrupt the fault
- use of devices sensitive to the energy radiated from an arc that will initiate the interruption of the arcing current
- use of earth current detection devices
- combinations of the above items.

**TESTING**

Internal arcing-fault tests shall be carried out in accordance with AS/NZS3439.1.

**7.8.9 NEUTRAL AND EARTH LINKS/BARS**

**LOCATION**

Locate neutral and earth links within 600 mm of each cable entry unless written approval of greater spacing is obtained.

**CONNECTIONS**

Provide stud connections for cables of cross section 16 mm$^2$ or larger.

**IDENTIFICATION**

Clearly mark and number terminals. Numbers on circuit-breakers, neutral and earth link/bars for each circuit shall correspond.

**TERMINALS**

Provide a separate dual-screw neutral terminal and earth terminal for each circuit-breaker pole or fuse on each switchboard section. Provide additional terminals for future circuits.

**CLEARANCES**

A minimum of 100 mm wiring channel shall be provided between neutral and earth links and switchboard sheetmetal enclosures. Provide adequate clearance or insulating barriers between links and all live conductors. The minimum clearances and creepage
distances between neutral and earth links/bars shall comply with AS3439.1 Table 14 and Table 16.

7.8.10 FINISHES

SURFACE PREPARATION

Where metal surfaces are to be painted, prepare them appropriately to avoid corrosion, and to withstand the relevant environmental conditions.

PAINT SYSTEMS

For indoor locations use a system not inferior to FULL GLOSS, SOLVENT BORNE: INTERIOR PAINTING. Colours are to be provided to AS2700, to the approval of the University.

PAINT COLOURS

Colours are to be provided to AS2700, to the approval of the University.

7.8.11 LABELLING SCHEME

MARKING – TO AS/NZS3000

Marking shall include labels for each switchboard control, circuit designations and ratings, fuses fitted to fuse holders, current-limiting fuses, warning notices for operational and maintenance personnel, and the like.

Screw-fix each label adjacent to its relevant item of equipment. Label fixing on equipment is not permitted. Do not use self-tapping or thread-cutting screws.

Labels shall be two-colour laminated plastic Traffolyte. Brother labelling will not be accepted.

The colour of labelling shall be as follows:
- warning notices: white letters on red background
- other labels: black letters on white background.

The label lettering height is to be generally not less than the following:
- main switchboard designation: 25 mm
- distribution assembly designations: 15 mm
- small distribution boards: 10 mm
- main switches isolators: 20 mm
- sub-main control switches: 10 mm
- identifying labels: 4 mm
- equipment labels within cubicles: 3 mm
- warning notices: 10 mm for main heading, 5 mm for rest.
SCHEDULE CARDS

For general lighting and power distribution provide printed circuit schedule cards of minimum size A4 identifying the following:

- sub-main designation size and rating
- light and power circuit number, protection device type, area supplied, cable size, protection rating.

Mount the circuit schedule cards in the holder fixed to the inside of the enclosure door.

7.8.12 POWER FACTOR CORRECTION

STANDARDS

AS/NZS3439, IEC61921 Ed. 1.0 and IEC60831-1.

GENERAL

Design, construct, supply and install an automatic power factor correction unit including switchgear and controlgear. The equipment shall be capable of achieving no less than 0.98 lagging power factor under all load conditions.

DESIGN CRITERIA

The system shall be designed in accordance with the following criteria:

- nominal operator voltage: 400–415 V, three-phase
- rated insulation voltage: 690 V
- nominal operating frequency: 50 Hz
- rated insulation voltage: 690 V
- network pollution level: < 15% at 400–415 V
- capacitance tolerance: -5% to +10%
- power frequency withstand voltage: 2.5 kV, 50 Hz, 1 minute
- operating temperature: -5 to +60 °C.

GLAND PLATES

Provide removable gland plates for all entries.

MAIN ISOLATOR

Provide a main isolator to match the maximum setting of the upstream circuit-breaker.

VENTILATION

Provide one or more thermostatically controlled fans designed to maintain thermal temperatures to the manufacturer’s requirements. Each fan is to incorporate a
removable and washable filter. Generally the fans shall be installed to the base of the unit, with the exhaust provided on top.

**Fuses**

Provide a set of HRC fuses for each group of capacitors. There shall be no more than one group of capacitors per fuse.

**Harmonic Blocking Reactor**

Provide harmonic blocking reactors in series with each step. The series resonant frequency of the circuit shall be designed to 189 Hz.

**Earthing**

Provide earthing of all modules utilising an earth bar within the enclosure.

**Busbar**

Provide fully shrouded busbars, which will be rated no less than the maximum circuit-breaker rating upstream.

**Contactors**

Selected specifically for use with capacitor switching to avoid short circuits within the capacitor banks, and shall be of electromagnetic type. The contactors shall incorporate current-limiting resistors to allow the reduction of transient overvoltage, and be capable of a minimum of 300,000 operations at 400 V.

**Current Transformers**

Current transformers shall be installed in accordance with the manufacturer’s requirements, and shall be installed to the location as nominated on the drawings accompanying the specification. Provide Traffolyte labels on the relevant switchboards for identifying PFC current transformers behind.

**Reactive Power Controller**

The reactive power controller shall control the automatic switching of each capacitor step to achieve the desired power factor. The controller shall have the following features:

- minimum of six steps
- manual on/off control for capacitors
- multifunction display indicating stages activated, actual power factor, reactive current, active current and apparent current
- built-in alarm indicator of faults including over current, equipment failure, incorrect power factor, harmonics
- built-in alarm indicator for over-temperature, fan failure
• balanced cyclic use of capacitor steps to ensure uniform usage
• front panel-mounted, and accessible without door removal
• RS485 Modbus outputs for remote monitoring via the BMS
• shall be of ‘Schneider Varlogic’ manufacture or approved equivalent.

**ALARM PANEL**

Provide a power factor correction alarm panel installed outside the Main Switch Room (or an in alternative approved location) for audiovisual alarm in the event of a system failure. The alarm shall incorporate a mute button installed within reach, to disable the audible alarm. The panel shall be appropriately labelled to identify its purpose.

**7.9 SWITCHGEAR**

**7.9.1 GENERAL**

All switchgear shall comply with relevant Australian standards.

**7.9.2 AIR CIRCUIT-BREAKER**

**STANDARDS**

To AS/NZS60947 and AS/NZS3100 category 1.

**TYPE**

Open construction, withdrawable three-pole, back-connected, trip-free.

**RATED DUTY**

Based on uninterrupted duty in a non-ventilated enclosure.

**RATED SHORT CIRCUIT-BREAKING CAPACITY IN SERVICE**

Suitable for fault rating at the point of connection.

**CLOSING OPERATION**

Trip-free closing mechanisms for operation. With positive mechanically operated ON-OFF indications.

**OPENING OPERATION**

Provide a mechanically operated release for opening of circuit breakers.

**AUXILIARY SWITCH CONTACTS**

Provide contact sets with a minimum rated operational current of 6 A at 230 V, 50 Hz. Provide at least two spare contacts, one normally open and one normally closed.
Provide a series-connected auxiliary contact (early make, late break) for the shunt trip release coil. Provide contacts that remain connected in the test or isolate position.

**PROTECTION SYSTEM**

Integral to the circuit breaker, incorporating a solid-state protection relay.

**LOCKING**

All ACBs shall be completed with padlocking facilities for locking in the open and withdrawn position.

**ABNORMAL OPERATIONS**

All ACBs shall not be operable with the following operations:
- slow closing or opening of contacts
- independent manual closure should springs fail
- released of charged springs while contacts are closed.

**COMPARTMENT**

House each ACB in a separated, self-contained, enclosed subsection within the assembly.

**MOUNTING**

Mount each ACB on a withdrawable carriage with racking gear that fixes the unit into the following position:
- connected
- test and isolated
- disconnected.

**INTERLOCKING**

Provide interlocking to the ACB to prevent it from the following:
- rack in or withdrawn unless the ACB is in an open position
- close unless it is either connected or in test and isolated position.

**SHUTTERS**

Provide automatic shutters to busbars when carriage is withdrawn. Shutters shall be completed with padlocking facilities.

**EARTHING**

Provide earthing connection between the withdrawable carriage and the assembly earth busbar which makes before breaks other contacts on the ACB carriage.
MONITORING

Communications modules for remote monitoring or potentially operating should be considered. The communications module protocol shall meet the University BMS protocol requirements.

METERING

The Consultant shall consider the option of ACB in-built metering for energy monitoring purposes.

7.9.3 MOULDED CASE CIRCUIT BREAKERS

STANDARDS

To AS/NZS60947.2.

CURVE TYPE

Select circuit-breaker trip curve types to suit the connected equipment including instantaneous and running load current characteristics.

ULTIMATE BREAKING CAPACITY

At least equal to the prospective fault rating at the point of connection, unless the limitation capacity of an upstream circuit-breaker allows cascading.

SERVICE BREAKING CAPACITY

For MCCBs up to 630 Amps, the $I_{cs}$ shall be 100 per cent of the $I_{cu}$.

REVERSE FEED

All MCCBs shall be possible to reverse feed the circuit-breaker without performance reduction.

FIXING

MCCBs shall be fixed, plug-in or withdrawable models and in 3-pole or 4-pole versions.

OPERATION

All MCCBs shall be operated by a toggle or handle which shall clearly indicate the three fundamental positions ON, OFF and TRIPPED.

OPERATING MECHANISM

Quick make, quick break type, with the speed of operation independent of the operator. Mechanically trip-free from the operating handle so as to prevent the contacts from being held closed against short-circuit and overload conditions. All poles shall operate simultaneously during opening, closing and tripped conditions.


**Rotary Handle**

If applicable, provide a handle shaft connecting to the switchboard door-mounted handle. The handle shaft shall be installed to facilitate the handle mechanism. The handle shall be in the horizontal when the circuit-breaker is in the open position and shall rotate clockwise to close the circuit-breaker.

**Locking**

All MCCBs shall be completed with padlocking facilities for locking in the open position.

**Monitoring**

A communications module for remote monitoring or potentially operating should be considered. The communications module protocol shall meet the University BMS protocol requirements.

**Metering**

The Consultant shall consider the option of larger MCCB in-built metering for energy monitoring purposes.

**Protection Units**

All MCCBs shall be fitted with RMS-sensing electronic trip units. The trip units of MCCBs shall be easily interchanged using standard tools. All electronic components shall withstand temperatures up to 125 °C. All settings on trip units shall have provision for sealing. Where circuit-breakers are nominated to be sealed, the adjustable controls shall be concealed behind an escutcheon sealed with authority tags or otherwise.

Universal electronic trip units shall provide:

- long-time protection with adjustable time delay
- short-time protection with adjustable time delay
- instantaneous protection
- all with adjustable thresholds.

All universal trip units will incorporate a load monitoring function.

It shall be possible to install the following options without increasing the circuit-breaker volume:

- high threshold earth-fault protection
- load monitoring with adjustable threshold
- LEDs to indicate the cause of tripping
- data transmission via a bus.
All breakers from 1,250 to 3,200 A shall be fitted with trip units of the solid-state interchangeable type.

**Auxiliaries and Accessories**

All accessories and electrical auxiliaries shall be manufactured in such a way that they can be easily field-fitted without adjustment.

The circuit-breakers will have a double insulation of the front face allowing field installable auxiliaries without isolating the unit.

All electrical auxiliaries shall be equipped with built-in control terminals. All internal electrical auxiliaries shall be of the snap-in type.

It shall be possible to fit the MCCB with a motor mechanism without affecting the circuit-breaker characteristics.

All electrical auxiliaries shall be separated from power circuits and their addition shall not increase the volume of the circuit-breaker.

It shall be possible to retrofit a Residual Current Device (RCD) directly to the existing circuit-breaker enclosure.

It shall be possible to equip the circuit-breakers with devices indicating faults without tripping the circuit-breaker.

**7.9.4 MINIATURE CIRCUIT-BREAKERS**

**Standards**

To AS/NZS3111

**Rating**

Up to 125 Amps and no less than 10 kA fault capacity.

**Curve Type**

Provide non-standard curve type circuit-breakers for all mechanical or refrigerative plant. Alternatively increase the size of circuit-breakers and sub-circuit cabling to allow starting currents in accordance with AS/NZS3000.

**Residual Current Device**

Provide combined MCB/RCD circuit-breakers in accordance with AS/NZS3000. MCB/RCDs should have a maximum tripping current imbalance of 30 mA within 300 ms complying with AS/NZS3190. MCB/RCD circuit-breakers shall utilise a single pole space.

**Tagging**

All MCBs shall be complete with facilities for tagging in the open position.
**MONITORING**

A communications module for remote monitoring should be considered. The communications module protocol shall meet the University protocol requirements.

**7.9.5 CASCADING AND DISCRIMINATION**

**GENERAL**

All protection devices shall be selected to enhance discrimination in accordance with AS/NZS3000 and avoid cascading between upstream and downstream devices. It shall be arranged so that only the protection device immediately upstream of the fault shall operate to clear the fault.

**7.9.6 CONTROL, TEST SWITCHES AND EQUIPMENT**

**STANDARDS**

To AS/NZS60947.

**RATED OPERATIONAL CURRENT**

Not less than 6 A 230 V AC at utilisation category AC-14 and AC-15.

**DEGREE OF PROTECTION**

Not less than the degree of protection specified for the switchboard.

**7.9.7 SELECTOR SWITCHES**

**STANDARDS**

To AS/NZS60947.1.

**GENERAL**

Selector switch wiring shall be installed in flexible corrugated conduit to provide mechanical protection and to ensure the wiring is not shrouded by door swings. The selector switches shall be padlockable in the OFF position. The Consultant shall liaise with the University for the requirements of key selector switches, maintained or spring return.

**MOUNTING**

Mount the selector switches on the switchboard door with sufficient clearance to other equipment in the same space. The selector switches shall be of a mechanical strength sufficient to withstand the stresses to which they may be subject in normal service.

**DEGREE OF PROTECTION**

Not less than the degree of protection specified for the switchboard.
7.9.8 INDICATOR LAMPS

STANDARDS

To AS/NZS60947.1

GENERAL

Indicator lamp wiring shall be installed in flexible corrugated conduit to provide mechanical protection and to ensure the wiring is not shrouded by door swings. The Consultant shall liaise with the University for colour selection of the indicator lamps.

MOUNTING

Mount the indicator lamps on the switchboard door with sufficient clearance to other equipment in the same space. The indicator lamps shall be of a mechanical strength sufficient to withstand the stresses to which they may be subject in normal service.

DEGREE OF PROTECTION

Not less than the degree of protection specified for the switchboard.

7.9.9 RELAYS/CONTACTORS

STANDARDS

To AS/NZS60947.2.

TYPE

Block type, air break, DIN rail-mounted and labelled.

RATED OPERATIONAL CURRENT

Not less than the full load current of the load controlled.

RATED DUTY

Uninterrupted (continuous).

MINIMUM RATING

Contactor: 20 A at 415 V AC
Relay: 6 A at 24 V AC/DC

UTILISATION CATEGORY

Not less than AC 3 or DC 3 as applicable.
**Mounting**

Mount the contactor/relay with sufficient clearance to other equipment and to its enclosure to allow full access for maintenance, removal and replacement of coils and contacts, without the need to disconnect wiring or remove other equipment.

**Interconnection**

Do not connect contactors in series or parallel to achieve the specified ratings.

**Manufacture**

Siemens or Sprecher and Schuh unless otherwise approved, with rating and utilisation category to suit the application.

7.9.10 **Fuses with Enclosed Fuse Links**

**Manufacture**

Provide fuse holders and fuse links to GEC Red Spot manufacture or equal.

**Fault Current Limiter**

Fuses installed solely for fault current limiting shall be achieved using a combination of circuit-breakers.

**Fuse Holder**

Mount the fuse holders so that the fuse carrier may be withdrawn directly towards the operator and away from live parts, and provide fixed insulation that shrouds all live metal when the fuse carrier is withdrawn.

**Fuse Links**

Enclosed, high rupturing capacity (HRC)-type mounted in a fuse carrier. Provide a 'fuse blown' indication which is visible when the link is fitted to its carrier. Where necessary for safe removal and insertion of the fuse carrier, provide extraction handles and mount them on clips within the spares cabinet.

**Spares**

Provide a minimum of three spare fuse links for each size of fuse link on each switchboard. Mount the spares on clips within the relevant switchboard.

7.9.11 **Switch-Isolator and Combination Fuse-Switch Units**

**Standards**

To AS/NZS60947.1 and 60947.3.
**Operation**

Fault make, load break switches. Independent manual operation including positive ON/OFF indicator and with interlocked door and retractable handle. ‘O’ and ‘I’ indicators are not acceptable.

**Locking**

Fitted with padlocking facilities for locking in the OFF position.

**Shrouding**

Effective over the range of switch positions.

**Design**

Totally enclosed unit incorporating arc control devices and shrouded stationary contacts. Double make and break, silver-plated contacts and plated copper terminals.

**Auxiliary**

Provide auxiliary contacts as required.

**Labelling**

Provide engraved labelling on front of fuse-switch units to indicate actual fuse cartridge rating, the maximum rating and the load they supply.

**7.9.12 Surge Protection Devices**

**Standards**

To IEC61643-11.

General: Provide surge protection devices to distribution boards supplying sensitive electronic equipment. Consult with the University for the definition of sensitive electronic equipment and the requirements to provide surge protection for such equipment. The Consultant shall complete lightning protection assessment in accordance with AS/NZS.

Surge protection devices should comprise the following characteristics:

<table>
<thead>
<tr>
<th>Nominal voltage</th>
<th>220–240 V (single phase)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>380 V (three-phase)</td>
</tr>
<tr>
<td>Maximum continuous operating voltage</td>
<td>275 V AC, 350 V DC (single phase)</td>
</tr>
<tr>
<td></td>
<td>440 V AC, 580 V DC (three-phase)</td>
</tr>
<tr>
<td>Maximum discharge current</td>
<td>shown on detailed design drawings at 8/20 μS</td>
</tr>
<tr>
<td>Status indicator</td>
<td>mechanical flag and auxiliary</td>
</tr>
</tbody>
</table>
- LED indicator with buzzer to exterior of enclosure
- surge counter
- contact for BMS connection

**Upstream protection**
- provide 100 A circuit breaker upstream, or as recommended by manufacturer

**Installation**
- DIN Rail

**Rating**
- 100 kA, 60 kA, 40 kA, 20 kA, 15 kA or 10 kA to suit

**Manufacturer**
- Erico Critec series/Novaris or approved equivalent

### 7.9.13 GENERATOR FACILITIES

**STAND-BY GENERATOR**

**General**

Switchboards requiring generator facilities shall be fitted with terminations for a stand-by generator to suit project requirements.

**Operation**

Transfer of normal supply to emergency supply shall be by the means of Automatic Transfer Switch (ATS) or Manual Transfer Switch (MTS).

**TEMPORARY GENERATOR**

**General**

Where provision of a temporary generator connection is required to a building main switchboard, provide a temporary generator connection chamber. The temporary generator connection chamber shall allow termination of temporary generator sub main cabling without the requirement to isolate the switchboard. The temporary generator connection chamber shall provide a means for maintaining the temporary generator sub main cabling connection while switchboard doors are in locked position. The temporary generator connection chamber cable entry point shall maintain the IP rating of the switchboard. Provide an external padlockable flap to the temporary generator connection section.

The Consultant shall liaise with the University for the location of the switchboard.

**Operation**

Transfer of normal supply to temporary supply shall be by the means of an MTS.
7.9.14 TRANSFER SWITCH

GENERAL

A transfer switch is generally categorised as:
- automatic transfer switch (ATS)
- manual transfer switch (MTS).

Both ATS and MTS shall include two motor-operated circuit-breakers up to 3,200 A. The Consultant shall liaise with the University on the requirements for closed transition switches.

OPERATION

Manual operation shall be controlled by user interface and selector switch as a minimum. To ensure continuity of service, both circuit-breakers shall have two stable positions, CLOSED and OPEN. It shall be possible to manually operate each circuit-breaker in the event of the absence of control voltage.

MAINTENANCE

The transfer switches shall have a neutral position with both circuit-breakers in the OPEN position for maintenance.

LOCKING

Both breakers shall be fitted with padlocking facilities for locking in the OPEN position.

INTERLOCKING

The ATS/MTS shall be of the mechanically held type, mechanically and electrically interlocked to exclude any possibility of paralleling the normal and emergency sources.

AUXILIARY

Each circuit-breaker shall include the provision to connect auxiliary contacts and alarm contacts if required.

MONITORING

ATS/MTS status monitoring shall be available via the University BMS.

CONSTRUCTION

The following items shall be included in the ATS/MTS as standard:
- time delay for emergency to normal
- engine start signal on normal supply failure
- voltage sensing on normal supply (3-phase)
- control logic protective devices complete with batteries to ensure continuous power supply during transfer
- five-position selector switch.

All operations of the circuit-breakers shall be by a stored energy mechanism. It shall be possible to fit and maintain the mechanical interlock on site, and to have access to all components from the front. The interlocking shall be achieved with either rigid rods (vertical interlocking) or by Bowden cable (horizontal interlocking).

### 7.9.15 EMERGENCY LIGHTING CONTROL SYSTEM

#### STANDARDS

To AS/NZS2293 (set).

#### GENERAL

Curtin University is provided with a central emergency lighting control system. The Consultant shall liaise with the University to design the switchboard complete with all necessary power supplies and terminal strips within the switchboard to ensure a fully operational system.

The Consultant should also consider local emergency lighting testing facilities within each local switchboard that supplies exit and emergency lighting circuits.

#### MANUFACTURE

Emergency lighting System: Legrand Minitronics Commander manufacture or approved equivalent.
7.10 ACCESSORIES, INSTRUMENTS, METERS

7.10.1 ELECTRICITY METERING EQUIPMENT

STANDARD

To AS62053.22.

TEST LINKS AND STUDS

Provide test links/test terminals for the purpose of calibrating instruments and meters and for shorting of current transformer secondaries. Test terminals shall be positioned in the instrument panel to provide easy access for testing tasks. DIN rail-mounted test links shall consist of screw-clamped slide links and an earth link.

7.10.2 CURRENT TRANSFORMERS

STANDARD

To AS60044.1.

GENERAL

The quantity and rating of current transformers shall be shown on the detailed design and shop drawings.

The current transformers shall be rated to the fault rating at the point of installation without thermal or magnetic damage.

ACCURACY

Accuracy classifications and class to be provided as follows:

- energy measurements: 0.5 M
- indicating and recording instruments: 2 M.

RATINGS

Rated Short Time Thermal Current (Ith) – Current transformers shall have a rated short-time thermal current that is not less than the rated short-time withstand current of the circuit to which the current transformer is installed.

Rated Primary Current (IP) – Current transformers shall have a rated primary current not less than the current rating of the functional unit on the same circuit.

Rated Secondary Current (IS) – Current transformers shall have a rated secondary current of 5 A with the star point earthed.

INSTALLATION

Current transformers shall be installed to permit easy removal in future.
Removable links to length shall be provided for transformers fitted on busbars.

7.10.3 MULTIFUNCTION METERS

GENERAL

Provide multifunction meters having a digital LCD display. Meters shall be DIN rail-mounted, and be of Schneider Electric PowerLogic series or approved equal. The Contractor shall provide current transformers as required by the manufacturer.

Class 1 meters shall be utilised for onselling energy for leasing and tenancies.

Multifunction meters should be designed to be capable of monitoring the following functions as a minimum:

- voltage (line to line, line to neutral) per phase
- current per phase
- thermal demand current, 15-minute averaging
- kW, kVar, kVA
- power factor
- frequency
- sliding window demand for kW, kVA
- individual and total harmonic distortion to 15th harmonic
- total harmonic distortion (THD).

All above values shall be presented in real time, minimum and maximum.

PROTOCOLS

To suit Curtin University Energy Monitoring System (EMS).

The Contractor shall include all necessary interfaces to ensure full compatibility with the University EMS.

7.11 TESTING AND COMMISSIONING

This section outlines the requirements of testing and commissioning to the electrical equipment installed in Curtin University.

7.11.1 TESTING

STANDARDS

To AS/NZS3000 and AS/NZS3760.

GENERAL

All testing and commissioning shall be undertaken in accordance with regulatory and manufacturers’ requirements.
Provide a schedule of equipment that has been tested and tagged including date of test and schedule for next test. The testing results shall be recorded and inserted into operations and maintenance manuals.

**INSPECTION/TESTING SCHEDULE**

Provide a comprehensive inspection and testing work plan for University approval prior to first inspection/testing.

Provide 10 working days’ notice for exact time and date of each inspection/testing.

**WITNESSING**

All testing and commissioning shall be witnessed by the University.

**APPROVAL FOR ENERGISING**

Approval shall be obtained from the University prior to energising newly installed or reconnected wiring or equipment.

**FAULTY INSTALLATION**

Rectify faults, replace fuses and all equipment damaged as a result of incorrect installation works during testing.

**CERTIFICATES**

Provide regulator and University electrical Certificates of Compliance for approval. Insert copies of Certificates of Compliance within operations and maintenance manuals.

**7.11.2 COMMISSIONING**

**STANDARD**

To AS/NZS3000 and AS/NZS3760.

**GENERAL**

Provide sufficient notice to the University prior to the commissioning of equipment. A minimum notice of five working days is required.

The site commissioning shall include the following:

**PHASE SEQUENCE**

Test phase sequence prior to commencement of commissioning to ensure the correct phase sequence is maintained throughout the installation.
BALANCING OF LOAD

Balance load in accordance with AS/NZS3000. Design all circuits so that load balance is achieved at maximum demand and during normal operation.

SWITCHBOARD, RETICULATION AND ACCESSORIES

The installation contractor is required to carry out the following:

- insulation resistance measurements
- full functional and operational check on energised control equipment and circuits, including adjustment for the correct operation of protection devices
- full functional and operational checks for all SSOs and RCDs. Log all RCD test results
- secondary injection testing of circuit-breakers. Adjust settings as required
- earth resistance measurements
- bonding of exposed metal or conductive electrical equipment
- injection testing for the primary of the circuit-breaker supplied from site transformer if secondary testing is not possible.

MULTIFUNCTION METERS

Check and verify operation, calibration and correct output of all meters. Provide calibration and test results.

ATS AND MTS

Check and verify operation of the ATS and MTS. Include all necessary temporary equipment for testing and commissioning if required.

EMERGENCY LIGHTING TESTING SWITCHES

Check and verify operation of the emergency lighting test switches.

DEFECTS

Rectify all defects upon notification. At completion of defects, provide written notice and photographic evidence to the University.

7.12 PRACTICAL COMPLETION DOCUMENTATION

7.12.1 OPERATIONS AND MAINTENANCE MANUALS

GENERAL

The operations and maintenance manuals are to be written in clear concise English, with comprehensive descriptions of assemblies, operation and maintenance frequency
and instructions, equipment, components and accessories, schedules and commissioning records.

Provide appropriate diagrams and other illustrations necessary to facilitate knowledge and understanding about the operation of the system.

The Consultant shall consult with the Project Manager for the requirements of operations and maintenance manuals if engaged by a lead consultant.

**Submission**

Number of copies: one hard copy and one electronic copy for a standalone electrical project.

Installation manuals are to be provided by the contractor in both hard copies and electronic form.

Prototype copy: provide a prototype copy for approval before proceeding with final copies.

Final approval copies are to be received before and as a pre-condition to Practical Completion.

**Format**

White A4 sized hard cover, 4 D-ring vinyl-covered binder with main title in 30 pt font Times New Roman and secondary lettering in 12 pt and 10 pt upper and lower case as appropriate.

Cover to label manual as detailed below:

```
OPERATIONS AND MAINTENANCE MANUAL
CURTIN UNIVERSITY
<CAMPUS> – <BUILDING> – <PROJECT NAME>
<THE UNIVERSITY’S PROJECT NUMBER>
<DISCIPLINE>
<COMPLETED YEAR>
```

The spine shall label as follows:

```
<CAMPUS> – <BUILDING> – <PROJECT NAME>
```

Provide durable dividers for each separate section.

**Sections**

Each operations and maintenance manual shall contain the following:

- front cover
- contents
- contractor’s name, address, telephone number and emergency telephone numbers
• general description of the installation, consistent with providing a general understanding of its features and operation
• schedule of technical data/parts list
• list of equipment suppliers’ and manufacturers’ catalogues and descriptive matter to provide a complete source of information
• a copy of work as-executed drawings
• a copy of switchboard workshop drawings and all other construction drawings
• a copy of all final distribution board legend cards
• maintenance instructions
  - routine
  - preventative
• test results taken during acceptable tests and authority certificates including:
  - RCD test results
  - Authority Electrical Certificate of Compliance
  - list of guarantees and warranties of equipment supplied.

**Completion of Defects Liability Period**

Should any changes have occurred during the defects liability period, the contractor is required to mark-up and update the work as-executed drawings at the end of the defects liability period.

Re-issue drawings for the operations and maintenance manuals including updating the drawing schedule.

A set of as-installed drawings shall be issued in full-size hard copy and electronic format corresponding to the latest updated drawings in the operations and maintenance manuals.

**7.12.2 WORK AS-EXECUTED DRAWINGS**

**General**

Before the date of Practical Completion and as a pre-condition to Practical Completion provide work as-executed drawings.

The work as-executed drawings shall include the following minimum information:

• actual locations of installed equipment
• protective devices actual protection settings including long-time, short-time, and instantaneous tripping
• circuit numbers and phase for all final sub-circuits
• actual cable and cable tray routes including sizes
• location depths of all underground conduits and pits dimensioned from permanent landmarks.

The approved work as-executed drawings shall be included in the operations and maintenance manuals.

SUBMISSION

Provide the number of copies as follows:

• two hard copies for review and resubmit upon amendments
• one approved full-size hard copy and an electronic copy of drawing set to be incorporated into each operations and maintenance manual
• one approved full-size hard copy, one A3 hard copy and an electronic copy of each drawing for University drawing records
• one approved full-size laminated copy of the switchboard single line diagram to be mounted adjacent to the switchboards with high criticality or switchboard categories including SSB, MSW and MDB
• one approved full-size copy of the switchboard single line diagram to be folded and installed to the schedule holder for switchboard(s) other than listed in 4.

Submit work as-executed drawings in AutoCAD DWG format in accordance with Curtin University CAD standards.
8 RETICULATION DISTRIBUTION

8.1 GENERAL

All cables shall be stranded copper conductors; PVC insulated 0.6 kV, V75 grade conforming to AS3147.

General power circuits shall be wired in not less than 2.5 mm$^2$ TPS cable.

General light circuits shall be wired in not less than 2.5 mm$^2$ TPS cable. Cables shall be concealed wherever possible.

Cables installed as surface wiring shall be enclosed in PVC mini ducting in lieu of PVC conduit, subject to approval. The duct shall be fixed to the wall with suitable fixings, not double-sided adhesive tape.

All metal ladders and ducts shall be earthed including joints for electrical continuity.

8.2 TEE-OFF BOXES (RISING MAIN INSTALLATIONS)

Tee-off boxes required for connection of sub-mains shall be provided with circuit-breaker take-offs.

Construction shall allow for easy access of the equipment from the front. Tee-off boxes shall be of a Curtin-approved type.

8.3 BUS DUCTS

Bus ducts may be used for mains cabling of a capacity in excess of 1,600 amps per phase, subject to Curtin's approval.

Bus ducts shall be used only in situations where only horizontal bus duct routes are involved.

Where vertical routes are required to accommodate transitions in bus duct route levels, the vertical runs shall be kept to a minimum. The installation of the bus duct shall be to the manufacturer's requirements to accommodate possible future duct expansion and building structural movements.

Bus ducts shall not be used for submain and/or vertical riser cabling. Installation of bus ducts over acceptable routes shall be provided in such a manner as to facilitate future maintenance and extension. Acceptable bus duct manufacturers are Square D and Pyrotenax or equivalent.

8.4 METAL CABLE DUCT

Where required, metal duct shall be specified by manufacturer and product code.

8.5 CABLE TRAY AND CABLE LADDER

Cable tray and cable ladder shall be specified by manufacturer and product code.
8.6 SKIRTING WALL DUCT

Skirting/wall duct shall be specified by manufacturer and product code and comply with latest AS3000 requirements. The duct manufacturer, the method of fixing, type and duct lids shall be to Curtin's approval.

8.7 CHASING-IN OF CABLES

Any cables chased into masonry shall be installed in suitable PVC conduit.

8.8 SOFT WIRING SYSTEMS

8.8.1 INTRODUCTION

The purpose of this section is to set out Curtin University’s minimum requirements for the design of soft wiring systems within items of loose furniture. The aim is to meet full compliance with relevant legislation and standards while retaining a degree of flexibility for the University in its operations.

Any design aspects not specifically addressed by this brief or variations to the design standards requirements shall be identified by the consultant during the design process and shall be brought to Curtin University’s attention for resolution. Variations in the design standard shall be submitted in writing to The Manager Electrical Infrastructure or nominated delegate for comment and approval, prior to any such changes or variations being implemented.

It is mandatory that the installation of electrical services and equipment in the buildings associated with the project shall comply with all current statutory requirements and current Australian standards; hence these are not specifically referenced as part of this document.

In all instances the design shall be carried out in accordance with the latest edition of AS/NZS3000 and AS/NZS4703.

For the purpose of this design brief, whenever reference is made to Curtin and/or Curtin University it shall be understood to mean the Curtin University Services Project Manager or Curtin University’s nominated representative for the project. In all instances the soft wiring system services shall be documented in accordance with this design standard, in consultation with the designated Curtin representative.

This document confirms the required method and standards to be adopted for all furniture fixed electrical services, as defined under AS/NZS4703.

8.8.2 SCOPE OF WORKS

The scope of works for the electrical services is defined on a project-by-project basis in a separate consulting agreement document, which is to be read in conjunction with this brief. Note that this brief generally covers works associated with electrical services only and does not generally cover the soft wiring aspects of a project.

For details on the communications systems requirements, refer to the 000313 PDG Data Cabling Network Requirements.
It should be noted that all CAT6/6A communication cabling should only be terminated to a fixed non-movable building fabric such as walls, floor boxes, columns or permanently fixed laboratory benches/furniture adjoining a wall. CAT6/6A cabling shall not be run through loose furniture. From the fixed wall point, fly leads will be used to directly connect into the item of equipment.

8.8.3 REGULATIONS

All designs shall be prepared to ensure compliance of the installation can be achieved in accordance with, but not limited to, the following standards:

- AS/NZS3000
- AS/NZS3008
- AS/NZS4703
- Office of Energy (WAER).

It shall be noted that AS/NZS4703 contains specific requirements not only relating to the quality of material, but also installation methods for electrical services within furniture.

8.8.4 SYSTEM COMPONENTS

8.8.4.1 General

The following system component requirements define the minimum standard acceptable to Curtin University.

Where components are referred to using a brand name or reference this does not imply exclusivity for that item or brand, but does indicate required properties of quality, finish, method of construction, performance and similar that have previously been deemed acceptable to Curtin University.

Variations in the design standard shall be submitted in writing to The Manager Electrical Infrastructure or nominated delegate for comment and approval, prior to any such changes or variations being implemented.

8.8.4.2 Starter Socket

A fixed connection point into the permanent electrical installation has traditionally been achieved using a proprietary manufactured starter socket. For Curtin University projects the starter socket shall be a 20 A-rated switched socket outlet equivalent to Clipsal 2015/20. The outlet surround shall be engraved in accordance with Curtin requirements for a socket outlet (refer sample drawings).

The use of a soft wiring manufacturer’s proprietary starter socket, which is brand-specific, will not be permitted under any circumstances.

The use of auto-disconnect socket outlets shall not be permitted.
8.8.4.3  Interconnecting Lead

All interconnecting leads within a soft wiring system shall be double-insulated with a minimum 20 A rating.

All leads and associated plug connectors shall be manufactured in accordance with AS/NZS60898.1.

The designer shall ensure that strain relief of the lead is provided. This is of particular importance for the lead between the wall point and furniture.

Ensure that any lead within the furniture is correctly supported and not allowed to drape along the floor. Where not installed within a cable management system, cables shall be secured at 300 mm intervals as required by AS/NZS4703.

Where multiple sections of furniture are interconnected using a soft wiring system each section of desk shall be fixed together, to ensure that leads are not unnecessarily strained if the furniture is pulled apart. For example, carrels are to be bolted together as indicated on the sample drawings.

For height-adjustable workstations, the cable lead between the under-desk cable tray and the tabletop socket outlet shall be installed within a flexible umbilical to ensure that, when lowered from the extended position, the cable lies back in the cable tray.

8.8.4.4  Furniture Fixed Socket Outlets

All socket outlets shall be of the individually switched type. The use of auto switch socket outlets shall not be permitted.

Outlets shall not be mounted flat (facing up) under any circumstances, irrespective of whether an overall cover is provided or not. All outlets shall be installed so as to maintain a minimum 30 degree incline from the horizontal.

Above-desk socket outlets are typically provided as an angled clamp-on unit. The height of the clamp-on housing shall maintain a minimum clearance of 50 mm between the bottom of the lowest pin on the outlet and the surface of the worktop. This is to ensure that a range of plug top chargers can be used. For example, the CMS Electracom tabletop outlet (ref PO2S00WT) achieves these minimum requirements.

The maximum number of soft wiring outlets connected to a wall-mounted starter outlet shall be limited to:

**Staff Workstation:**

Maximum of 4 workstations comprising of 3 double socket outlets (Total 12 double outlets).

**Student Carrels:**

Maximum of 4 singles or can be a combination of multiple outlets.
Below-desk outlets are typically fixed to an under-desk cable tray system. These outlets shall be provided with a mounting bracket to ensure that the socket is fitted so as not to be facing upwards. The bracket shall also ensure the socket outlet does not move when used.

8.8.4.5  Island Furniture

Where furniture is located away from a wall or column, such as a remotely positioned series of workstations, the permanent installation shall be terminated within a floor box or service pole. The soft wiring installation can then be connected to these fixed and permanent service positions. Service poles should be fixed, top and bottom, to the building fabric i.e. the floor slab.

8.8.4.6  Standard Layouts

Included within this brief are standard designs for a typical workstation, lectern and student carrel. These should be used as a point of reference only and coordinated with the individual project requirements.

Brand items and part numbers should be re-confirmed for each project, as components are regularly updated by the various manufacturers. Installation certificates shall be provided for each project, as noted in the following clauses.

8.8.5  INSTALLATION METHOD

To ensure compliance of the overall installation, the type of installation method is critical. For example, AS/NZS4703 stipulates cable support spacing, segregation of cables and protection of socket outlets.

The installer shall ensure that the documented project works maintain compliance with AS/NZS4703.

8.8.6  TESTING AND COMMISSIONING

The completed installation shall be tested in accordance with requirements of Section 10 of AS/NZS4703 and the following Curtin University additional requirements:

- Test the operation of the RCD from the last socket outlet on the soft wiring circuit.
- Verify that the correct cable supports and outlet configuration (mounting detail) has been achieved.

The consultant shall ensure that the above requirements are completed by the installation contractor and recorded with the project operations and maintenance manuals.

8.8.7  INSTALLATION CERTIFICATION

On completion of the works ensure that the following information is obtained:

- installation test results verifying that tests have been completed as stated above. Testing shall be undertaken by a licenced electrician
• certification from the soft wiring system installer confirming compliance with AS/NZS4703 has been achieved
• certification from the soft wiring system manufacturer for each component item
• certification from the installation contractor confirming compliance with AS/NZS3000.

A record of the above information shall be added to the Electrical Services Operations and Maintenance Manuals.

8.8.8 RELOCATIONS OR MODIFICATIONS

When an existing soft wiring installation is modified or relocated, the above requirements shall be maintained. This will require retesting and certification.

8.8.9 SAMPLE DESIGN DRAWINGS

Links to relevant sample drawings are provided at Appendix B.
9  GENERAL PURPOSE LIGHTING AND POWER RETICULATION

9.1  GENERAL

General purpose outlets (GPOs) shall be provided throughout as required to locations determined in consultation with Curtin. For typical office space allow for a double GPO to be installed for every 5 m². For all other areas, the number of required power outlets shall be determined in consultation with Curtin.

Lighting sub-circuits shall be protected by RCDs and shall:

- use cabling of a minimum of 2.5 mm²
- be limited to a maximum of 2,000 W connected load or 25 lighting points per 2.5 mm² circuit
- retain facility to add further lights to each circuit and this be initially loaded up to 80 per cent of the capacity of the circuit-breaker controlling each final sub-circuit.

Power sub-circuits shall:

- have a minimum nominal rating of 20 amps each
- have a maximum number of double GPOs per circuit of five double GPOs for air conditioned spaces.

For specialised areas where equipment load demands are low and are considered permanent, the number of points per circuit may be extended. For such a circuit the total connected load of the equipment shall not exceed 70 per cent of the rated protective device. These power outlets shall be numbered and labelled with their circuit identification.

Provide dedicated power sub-circuits for:

- each item of permanently connected equipment
- each 15-amp switched socket outlet.

Combined lighting and power in a circuit will not be permitted.

9.2  GENERAL LIGHTING CONTROL STANDARD C-BUS

This Section 9.2 describes the requirements for a general lighting control system that uses the C-Bus technology, currently in operation at Curtin University. The following Section 9.3 describes the requirements for the alternative digital addressable lighting interface (DALI) system that Curtin University has commenced adopting. The Lead Consultant should determine, in the primary phase of the project and in conjunction with Curtin University, which system is to be adopted.
9.2.1 INTRODUCTION C-BUS

The selected lighting control system for this project shall be a C-Bus Automated Lighting Control System (C-Bus ALCS).

The C-Bus system shall provide total lighting control for internal and external lighting including: building, grounds, architectural and security lighting attributed to the project. The lighting control shall be complete with all switching modules, dimmers, switches and other control devices, control panels, power supplies, wiring and other equipment necessary to provide a complete and operational installation.

The C-Bus installation shall be compliant with C-Bus Platinum Lighting Control Systems Electrical Specifications Clauses for General installations.

Personnel carrying out works on the Clipsal C-Bus ALCS are required to have undertaken the Basic and Intermediate C-Bus Training carried out by Clipsal Integrated Systems. In addition individuals must have attained an Approved Installer and/or PointOne Accredited Integrator qualification for the Clipsal C-Bus ALCS.

A list of suitably qualified personnel undertaking work on the C-Bus project shall be submitted to the Project Manager and Responsible Officer prior to any work being undertaken on the C-Bus installation.

Installation, testing and commissioning of the Clipsal C-Bus ALCS shall be carried out in conjunction with Clipsal Integrated Systems and an approved commissioning technician.

9.2.2 SYSTEM

The Clipsal C-Bus ALCS shall be microprocessor-based and utilise Category 5E Unshielded Twisted Pair (UTP) cable with 240 V AC insulation rating as the communication medium between intelligent network nodes to control lighting.

The system shall comprise modules with in-built microprocessors, which can be programmed via either learning the relationships between input and output devices without the use of a personal computer or at a higher level with a personal computer using Microsoft Windows-based application software.

All hardware shall meet the requirements for electromagnetic compatibility for certification with the CE mark.

The devices shall maintain programmed parameters during power failures with Non-volatile Random Access Memory (NV-RAM). The control system shall remain fully functional in the event of supervisory computer shutdown or failure.

The Clipsal C-Bus ALCS shall use high-speed, full duplex communications protocol. The system shall provide constant feedback on the operational status of inputs and outputs and have the ability to interrogate the status of specific modules.

The Clipsal C-Bus ALCS protocol shall implement the International Standards Organisation (ISO) Open Systems Interconnection (OSI) seven-layer reference model for communication protocol.

The Clipsal C-Bus ALCS protocol shall provide transmission error checking for all information passed over the network.
The C-Bus Automatic Lighting Management System shall incorporate the following facilities:

- time-based scheduling for energy management control of lighting
- photoelectric cell dimming control of the open plan area artificial lighting and lumen depreciation compensation
- occupancy sensors for energy management control of lighting
- easily programmable energy management and time control, using PC and Windows-based configuration software
- the ability to interface with the Building Management System (BMS) at high or low level
- automatic OFF control of lighting if required
- automatic ON control of lighting if required
- automatic ON and OFF control of lighting using occupancy sensors
- manual ON/OFF control of lighting at all times
- an easily configurable logic engine to enable implementation of network logic functions and control scenarios
- a full range of plastic, stainless steel and glass-faced switch panel options
- the option for ‘Dynamically Labelled’ switch identification using DLT technology
- compatibility with luminaire control gear generally available.

The above control philosophy shall form the basis of the C-Bus ALCS design. Where the designer believes inconsistencies exist between the design philosophy and the building intent or where the designer believes individual safety may be compromised through any functions or design element of the lighting control, the designer shall bring this to the Project Manager’s and client’s attention as a matter of urgency.

### 9.2.3 ELECTRICAL

The Clipsal C-Bus ALCS shall use an extra-low-voltage (less than 36 V DC) bus to interconnect all control and switching units. Cat 5E UTP cables shall be used as the wiring medium for this bus. Shielded communication cables shall not be used due to the risk of group loop interference. Input and output units shall be connected on the system bus in parallel.

The Clipsal C-Bus ALCS shall be powered by a two-wire network, superimposing data and unit DC power supply onto one pair of data wires, avoiding multiple connections of the networked devices. Short circuit of the network power supply shall have no long-term effect on the system once the fault is repaired.

Each unit shall have a unique serial number embedded in firmware for ongoing product traceability and warranties, be individually programmable and be identified by a unique network address code.

The Clipsal C-Bus ALCS bus shall be electrically isolated to 3,500 V AC RMS for one minute from the mains wiring.
9.2.4 GENERAL FUNCTION

The general function of the C-Bus ALCS shall include but not be limited to the following scenarios.

9.2.4.1 Offices/Administration Open Plan Areas

- Local switch On/Off, (with daylight sensing where applicable)
  - Provide intelligent programmable light level sensors, to measure the natural daylight levels and, according to a predetermined lux level, to intelligently monitor and dim various circuits depending on these factors.
- 360° occupancy sensors to be located within these areas as depicted on plans and set-up to automatically turn lighting off after pre-determined periods of no movement.

9.2.4.2 Security, Corridor and Foyer Lighting

Internal and external security lighting shall be provided to operate during normal hours of darkness. Corridor and foyer lighting shall also be provided throughout all buildings. The lighting shall be switched in the following groups:

Group 1: external security lighting
Group 2: internal security lighting
Group 3: corridor/foyer lighting.

These lighting groups shall each be contactor-controlled at the local sub-board with switch control also available in corridors/foyers. A master/slave or contactor system shall be used where the master contactor is controlled by the time switching function of the C-Bus control system. This shall apply to all external lighting.

External security lighting shall be controlled via C-Bus and shall incorporate a PE cell and time clock function. Information relevant to types and sources of external lighting shall be discussed with the University Project Manager and the Manager, Electrical Engineering. Designated “safe-lit corridors/safe-lit car parks” are to be identified by the University Project Manager and such designated areas to be totally controlled by C-Bus.

Each external lighting group shall have a manual override provided at the local supply distribution board.

9.2.4.3 Corridors

- Light switch panel to be located at the entry to the corridor to allow for out-of-hours use
- If occupancy sensors are installed they shall be programmed as a re-triggerable timer to automatically turn lights on/off after 60 minutes if no movement is detected.
9.2.4.4 **Store Rooms/Cleaner Rooms**

- Switch On/Off, with occupancy sensor, sensors to be programmed as a re-triggerable timer to automatically switch lights on/off after 15 minutes, if no movement is detected.

9.2.4.5 **Offices**

- Controlled by a local switch and a PIR occupancy sensor
- Switch in the On position sets the system in auto mode turning the lights on and enabling the occupancy sensor, occupancy sensor to be programmed as a re-triggerable timer to switch lights off after 20 minutes if no movement is detected
- The switch in the Off position disables the occupancy sensor and the lights remain off.

9.2.4.6 **Plant Rooms and Service Cupboards**

- Local On/Off switch configured with an after-hours reset (typically 17:00 and 00:01).

9.2.4.7 **Rest Rooms**

- Controlled by PIR occupancy sensor to be programmed as a re-triggerable timer to turn lights off after 30 minutes if no movement is detected. Should movement be detected in the Off mode, the lights will immediately turn on
- Light switch shall be provided in toilets and shall be programmed with an On function only (i.e. no Off facility) – off function shall be derived from the PIR
- Occupancy sensors to be located in both the air lock and toilet cubicle area.

9.2.4.8 **Stairs**

- Controlled by PIR occupancy sensor to be programmed as a re-triggerable timer to automatically turn lights off after 30 minutes if no movement is detected. Should movement be detected in the Off mode, the lights will immediately turn on
- Light switch shall be provided in stairs at all entry and exit points and shall be programmed with an On function only (i.e. no Off facility) – off function shall be derived from the PIR.

9.2.4.9 **Staff/Meeting/Conference/Board Rooms**

- Lighting is to be controlled via a local light switch panel and PIR occupancy sensors. Dynamic Label Technology (DLT) switches shall not be used.
- The light switch panel will have the ability to turn the lights On/Off and dim.
- Occupancy sensor is to be programmed as a re-triggerable timer set to 45 minutes, when no occupancy is detected the lights to fade off over 30 seconds.
- Dimming facility will be via the light switch panel with the ability to turn the lights off adjacent to the projector screen.
- Where applicable, interfacing to other media facilities shall be provided.

### 9.2.4.10  Laboratory/Teaching/Prep Areas/Foyers/Study Areas

- Lighting is to be controlled via a local light switch panel and PIR occupancy sensors.
- The light switch panel shall have the ability to turn the lights On/Off and dim.
- Occupancy sensor is to be programmed as a re-triggerable timer set to 30 minutes turning lights to auto after 30 minutes if no movement is detected.
- Dimming facility via the light switch panel with the ability to turn the lights Off adjacent to the projector screen/whiteboard.

### 9.2.4.11  Perimeter Dimming

- The luminaires on the perimeter of the building shall generally be controlled such that in the event of there being sufficient natural light from the windows, the luminaires shall be dimmed in response to the available natural illumination via the lighting control system.
- Where perimeter dimming is used an appropriate dead band and ramp time shall be set up in the system to ensure that lighting does not visibly ramp up or down causing distraction to the users. Perimeter dimming shall not switch lights off within any space.

### 9.2.5  LIGHTING CONTROL SYSTEM EQUIPMENT

#### 9.2.5.1  Touch Screen

The colour touch screen shall be capable of controlling and monitoring the lighting control system.

A programmable touch screen device connected to the data network shall provide scheduling and scene management. Functionality to be provided by the touch screen product shall be a minimum of:

- touch screen to be located in a nominated room (generally the main switch room or secure appropriate facility within the building)
- pages to be set up to mimic inputs and outputs to individual areas as nominated
- real-time clock display and setting facilities from the touch screen
- touch screen to provide scheduling function for internal, external and security lighting
- schedules shall be able to be modifiable by the user without the use of any programming tools or devices.
9.2.5.2 **Switches**

One switch shall be provided for each on/off/dim function. Dynamic Label Technology (DLT) switches shall not be used without written approval from the Manager Electrical Infrastructure.

9.2.5.3 **Ethernet Interface**

Provide a C-Bus Ethernet Interface, (part number 5500CN), located in the communications room and patched back to the communications cabinet. Network the system so that it can be connected to a central maintenance lighting control centre using scheduled software.

9.2.5.4 **Network Bridge**

Network bridges shall be allowed for the building as required. Limit each network to a maximum of 70 devices and 700 metres of network cabling to allow 30 per cent expansion for future use. A backbone network topology for the project is to be submitted to Clipsal Integrated Systems for approval prior to construction.

9.2.5.5 **Relay and Dimmer Controllers**

The relay, dimmer and DSI gateway modules shall be housed in an approved enclosure adjacent to the floor distribution switchboard within the electrical riser. Alternatively an extension to the floor distribution switchboard can be provided to house the modules.

9.2.5.6 **Maximum Cabling Length and Number of Devices**

The maximum total cable length for a network is 1,000 metres or a maximum of 100 devices. Our recommendation is not to exceed 700 metres or 70 devices per network to allow 30 per cent expansion for future use. If this is to be exceeded the project must be split into multiple networks and then joined via a 5500B network bridge.

9.2.5.7 **System Interface**

The lighting management system shall have the ability to interface to the building management system at various levels:

- Volt-free contact
- BACnet IP Gateway
- OPC Server software.

9.2.6 **LIGHTING CONTROL SYSTEM DESIGN REQUIREMENTS**

9.2.6.1 **Documentation**

The installing contractor shall provide a complete set of as-installed drawings and an end user instruction booklet.
Label all C-Bus distribution board schedules internally and include C-Bus unit numbers on the module.

Include secure copies of electronic databases of all programmed devices including C-Bus Tag database, C-Touch Project file xml, PAC xml file or any other files needed for backup and/or continued operation of the system.

### 9.2.6.2 Warranty

The Clipsal C-Bus carries a two-year warranty; the installer shall provide proof of installed dates to Clipsal and ensure the installation is subject to the manufacturer’s conditions of warranty. At completion of this the contractor shall notify the University through the Project Manager that this has been undertaken so that the warranty period can be validated.

### 9.2.6.3 Placement and Selection of Accessories

Accessories shall be positioned in a logical and meaningful way such that, when an individual enters an area, lights can be quickly, easily and safely activated.

With respect to internal areas, reliance on sensors alone for switching purposes is not acceptable as such switches shall accompany all areas having motion sensors.

The designer shall specify adequate numbers of motion sensors to allow for low occupancy levels and/or where occupants may be relatively inactive for long periods of time e.g. examination venues (extending re-trigger times is not seen as an acceptable solution for a shortfall in motion sensor numbers).

Individual C-Bus controls shall have a dedicated feed from the local distribution board. C-Bus relays and dimmer units shall be located on each floor in a centralised position within a dedicated custom-made metallic distribution enclosure. The number, size and location of C-Bus distribution enclosures shall be dictated by the installation technical requirements as well as the size and shape of the floor area. Adequate spare capacity shall be incorporated on each C-Bus distribution board for future expansion of the lighting control system.

For designers who are inexperienced in C-Bus installation, it is prudent to contact Clipsal Integrated Services in respect to system functionality and appropriate technical and design information.

### 9.2.7 LIGHTING CONTROL SYSTEM NAMING CONVENTION

#### 9.2.7.1 Purpose

A naming convention is required to ensure the following:

- consistency in the naming of the various projects, networks, devices and load groups in each building
- a mechanism to easily identify where the device is located and what area it controls
- minimising the use of cryptic acronyms wherever possible.
9.2.7.2 General Format

The general format of a point name shall be:

Project - Network - Application - Group Address

where each field is described below:

<table>
<thead>
<tr>
<th>Project</th>
<th>Describes the name of the building and site (up to 8 characters)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Network</td>
<td>Describes the vertical or horizontal location as a floor level (floor level, car park, basement, Level 1 West)</td>
</tr>
<tr>
<td>Application</td>
<td>Describes the control system application (Lighting, Heating, Enable, Control, Lighting Level 1)</td>
</tr>
<tr>
<td>Group Address</td>
<td>Describes the controlled load type and location (Room 2.011, Passage West Wing, Theatre Front Row, Step Lights)</td>
</tr>
</tbody>
</table>

Notes:

- The concept is that a programmer or maintenance staff member is able to identify the group address or tags with minimal reference to drawings or documentation.
- The project identifier can only have up to 8 characters; all of the other identifiers have up to 32 characters.
- Use of the application address for lighting control is restricted to C-Bus Application Addresses 048 to 094 (Hex 30 to 5E) – default application is 056 (Hex 38).

<table>
<thead>
<tr>
<th>Project</th>
<th>Network Tag</th>
<th>Application Tag</th>
<th>Group Address Tag</th>
</tr>
</thead>
<tbody>
<tr>
<td>Admin 1</td>
<td>Level n</td>
<td>Lighting</td>
<td>RM2.011 Front W1</td>
</tr>
<tr>
<td>Build 21</td>
<td>Basement n</td>
<td>Lighting_Level 1</td>
<td>RM2.011 Centre R1</td>
</tr>
<tr>
<td>Theatre</td>
<td>Car Park</td>
<td>Lighting_Level 2</td>
<td>Lift Lobby</td>
</tr>
<tr>
<td></td>
<td>Level n West Wing</td>
<td>Administration_Level 2</td>
<td>Table Light</td>
</tr>
<tr>
<td></td>
<td>Motorised Blinds</td>
<td>Corridor West Side</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Heating</td>
<td>Foyer</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Lighting_Level 1</td>
<td>RM2.011 Blind</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Lighting_Level 2</td>
<td>Toilet Male</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Lighting_Level 2</td>
<td>Toilet Female</td>
<td></td>
</tr>
</tbody>
</table>
### 9.2.8 DEVICE IDENTIFICATION

All units on a C-Bus network have a unique identity code called a Unit Address, which identifies a specific device connected to the C-Bus network. A reserved unit address approach should be taken when designing the project and the following format should be considered.

Each field is described below:

**Unit Address:** Unique code that identifies each unit on a single network

**Part Name:** Tag to identify unit, restricted to 8 characters

**Tag Name:** Tag to identify unit, up to 32 characters.

- Reserved address approach should be used where the outputs start at Unit Address 001 and input devices from Unit Address 020 and above.
- Unit Address 255 is reserved as a default for new units, no C-Bus device with this address should be left connected to the network once commissioning and handover has been completed.
- Where detailed information is required the Tag Name property box should be utilised to provide as much information as possible.

### C-Bus Device Table of Identifiers

<table>
<thead>
<tr>
<th>Unit Address</th>
<th>Part Name</th>
<th>Tag Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Decimal addresses</td>
<td>Up to 8 characters</td>
<td>Up to 32 Characters</td>
</tr>
<tr>
<td>001</td>
<td>RM_508</td>
<td>RM_508_Switch 1</td>
</tr>
<tr>
<td>to</td>
<td>RM_508</td>
<td>RM_508_PIR 1</td>
</tr>
<tr>
<td>254</td>
<td>CORRIDOR</td>
<td>Corridor West wing</td>
</tr>
<tr>
<td></td>
<td>FOYER</td>
<td>Foyer Reception Area</td>
</tr>
<tr>
<td></td>
<td>PIR_1</td>
<td>RM_206</td>
</tr>
<tr>
<td></td>
<td>Switch_1</td>
<td>RM_206</td>
</tr>
<tr>
<td></td>
<td>DB1_RLY1</td>
<td>DB_1 Relay 1</td>
</tr>
<tr>
<td></td>
<td>DB1_DIM1</td>
<td>DB_1 Dimmer 1</td>
</tr>
</tbody>
</table>

### Notes

- Where the naming convention would result in the same description for two units, each should be individually identified using numbers (e.g. RM_508_Switch 1, RM_508_Switch 2).
• Level/floor numbering and switchboard zones should correspond with the latest version of construction drawings.
• For load group and room numbering please refer to architectural drawings prior to developing an addressing hierarchy.
• Abbreviations are strongly discouraged. They should only be used where the C-Bus system cannot accommodate the full text description.

9.3 GENERAL LIGHTING CONTROL STANDARD DALI

9.3.1 INTRODUCTION

The scope of work for the lighting control system is based upon maximum flexibility and maximum control. It provides an individually addressable DALI digital lighting system that can typically be reconfigured without the need to rewire, while providing control and status down to an individual ballast, driver, transformer or emergency inverter.

The lighting control system will be a multi-master digital addressable lighting interface (DALI) system with electronic control gear (ECG) in all light fittings, emergency lights and exit signs controlled by multi-master DALI electronic control devices (ECD) connected to DALI lines throughout the interior space. The electronic control gear in light fittings and electronic control devices such as switches and sensors are to fully comply with the DALI Standard (IEC62386) enabling equipment from multiple manufacturers to be used in the system. Where possible, all electronic control gear shall comply with Version 1 of the DALI Standard in order to provide manufacturer, serial number and other related data held in DALI memory.

DALI lines are to be linked on an Ethernet network using DALIcontrol DCBMx-1608 line controllers from Clipsal to provide scheduling, monitoring, configuration and control functions over the Ethernet network. The DALI line controllers are to expose lighting status and configuration data over Ethernet for integration with other building services.

The lighting system must provide manual control, scheduled occupancy control, automatic presence detection, absence detection and daylight harvesting to dim down the electric lighting in response to daylight admittance.

The lighting controls are to utilise time schedules, occupancy sensors, light sensors and switches to control the lighting in the interior spaces on each floor. The overall intent is to provide electric light only when the space is occupied and to provide as little electric light as is necessary to achieve the required light level for the workplace.

The line controllers are to automatically monitor the status of all DALI ECGs in luminaires and emergency light fittings on the DALI lines and to provide the tools to identify and replace ECG and lamp failures.

The electrical subcontractor should engage Clipsal & Schneider Electric Partner Business Project Services Group for the design, commission and project management of the digital lighting control system and the emergency and exit lighting system, or
an equivalent service provider approved by the Curtin University Infrastructure Manager.

9.3.2 SYSTEM DESCRIPTION

The lighting control system shall consist of multiple DALI lines linked to form a building-wide solution using intelligent DALIcontrol DCBMx-1608 line controllers connected on an Ethernet network.

The system is designed as a distributed control system where all DALI line controllers, switches, sensors, input modules and other DALI ECDs must co-exist, enabling devices from different manufacturers to be mixed and matched to provide maximum flexibility now and in the future.

All ECDs must be multi-master devices with collision detection and must not interfere with each other on the DALI line.

The DALI system shall be capable of incorporating DALI ECGs from multiple vendors including:

- ballasts for linear and compact fluorescent lamps
- exit signs and emergency light units
- control gear for high intensity discharge lamps
- transformers for low voltage fittings
- dimmers for incandescent lamps
- drivers for LEDs including RGB fittings
- relay and output modules
- fan controllers
- blind controllers
- future DALI ECGs from various manufacturers.

The system is to be capable of incorporating multi-master DALI ECDs including;

- line controller
- pushbutton switch
- rotary switch
- up/down rocker switch
- motion detector
- light sensor
- infrared receiver
- multi-sensor with auxiliary input
- advanced 4-input module
- future DALI ECDs and controllers from various manufacturers.
Single master control devices, interfaces or gateways are not acceptable as they do not provide the flexibility required for the system.

The DALI power supplies shall be intelligent devices with integrated on/off button, test button and status LEDs for each DALI line equal to the following Clipsal unit:

- DCDALCIP250-2 Dual Intelligent Power Supply.

9.3.3 WIRING AND INSTALLATION

All light fittings are to be wired in compliance with the DALI Standard and local electrical regulations.

A single DALI line has the following constraints:

- The voltage range at the DALI power supply must be between 11.5 V and 22.5 V, with a typical value of 16 V DC.
- The voltage drop over the length of the DALI control wires must not exceed 2 V DC.
- The maximum permitted line current is 250 mA.
- The maximum number of addressable DALI ECGs is 64. (ECGs that take a DALI short address include fluorescent ballasts, LED drivers and emergency inverters. DALI ECGs must not draw more than 2 mA.)
- The maximum number of addressable DALI ECDs is limited by the DALI power supply and the number of DALI ECGs on the DALI line.
- The sum of the current consumptions of all the DALI ECGs and DALI ECDs on the DALI Line must not exceed the nominal current of the DALI power supply used.

In order to provide simple installation, ease of modification and expansion, DALI Lines shall be wired using a five-wire mains-rated soft-wiring system equivalent to the Clipsal DALIinfinity m3 5-pole cabling system.

The cable shall have the following characteristics:

<table>
<thead>
<tr>
<th>Marking</th>
<th>Conductor Size</th>
<th>Wire Colour</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>N</td>
<td>2.5 mm²</td>
<td>Blue</td>
<td>20 A Neutral Conductor</td>
</tr>
<tr>
<td>Earth Symbol</td>
<td>2.5 mm²</td>
<td>Green/Yellow</td>
<td>Protective Earth</td>
</tr>
<tr>
<td>L</td>
<td>2.5 mm²</td>
<td>Brown</td>
<td>20 A Active Conductor</td>
</tr>
<tr>
<td>DA-</td>
<td>1.5 mm²</td>
<td>Grey</td>
<td>DALI Control Wire</td>
</tr>
<tr>
<td>DA+</td>
<td>1.5 mm²</td>
<td>Black</td>
<td>DALI Control Wire</td>
</tr>
</tbody>
</table>

Luminaires shall be connected to the DALI line via a 5-core fly lead and T-connector. The 5-core fly leads are to be supplied to suit the installation but shall have a minimum length of 1.5 m.
ECDs such as switches and sensors shall be connected by 5-core or 2-core fly leads as required.

Emergency luminaires and exit signs shall be connected to the nearest DALI line and be powered by the DALI active conductor to minimise cabling and installation costs.

9.3.4 DALI LINE CONTROLLERS

The DCBMx-1608 line controllers are required to link the distributed DALI lines onto an Ethernet network to provide a building-wide DALI system. The line controllers provide configuration, monitoring, control, reporting and maintenance functions.

The line controllers are to operate independently and must continue to process local inputs and schedules when disconnected from the Ethernet network. The line controllers must not be reliant on a server or other control system in order to operate.

The line controllers shall provide local intelligence and features including:

a) integrated real-time clock with automatic daylight savings adjustment and leap-year correction
b) integrated sunrise/sunset support based on site location (latitude and longitude)
c) automatic time schedules to control groups for scheduled occupancy with support for active periods and holiday exceptions
d) 16 multi-function digital inputs for pushbutton switches and sensors, including occupancy sensors and daylight sensors, and for integration with other building services such as access control and security panels
e) four input profiles to provide tailored input configurations for different periods of the day including office hours and after-hours
f) eight digital outputs for additional control and interlocking to external equipment such as fans and blinds
g) up to 32 configurable sequences for override sequences, mood and effect lighting
h) up to 32 configurable command lists for advanced control and effects
i) support for one or two DALI lines (up to 64 or 128 DALI ECGs)
j) zone control, whereby groups on different DALI lines are controlled together as one entity
k) an in-built web server for status and error reporting of DALI line, ECG and lamp failures. The status shall include lamp hours
l) DALI emergency testing and reports
m) local processing. In the event of network failure or disconnection from the Ethernet network, the line controller is to continue to run automatic time schedules and sequences and process inputs independently
n) computer monitoring and configuration. The Line Controller shall allow configuration, monitoring and analysis from computers on the Ethernet network
o) computer control. The line controller shall have the ability to control the local lighting using their computers on the network.

In order to separate mains voltage from low voltage (SELV) and Ethernet cabling, DCBMx-1608 line controllers are to be located in the switchboard separate from their associated DALI line power supplies.

9.3.4.1 **Line Controller Inputs and Input Profiles**

The DCBMx-1608 line controller inputs are required to provide manual control through the use of switches and pushbuttons, occupancy control using motion detectors and daylight harvesting using light sensors. The inputs may also be used for integration with lift controllers, fire panels, security panels, access control systems and building managements systems.

The line controller shall provide:

a) 16 multi-function digital inputs for use with switches, pushbuttons, occupancy sensors, light sensors etc.

b) multi-group functionality so that one input can control multiple DALI groups. An input is not to be limited to a single group

c) dynamic input profiles that enable an input to operate differently for normal-hours and after-hours operation.

Examples of uses for this functionality include but are not limited to:

a) Wallplate Pushbutton

   Office Hours: Single button dimmer
   After Hours: Toggle MAXIMUM/OFF with override sequence
   (30 mins MINIMUM, 5 mins OFF)

b) Wallplate Pushbutton – After-hours cleaners

   Office Hours: Single button dimmer
   After Hours: Toggle 60%/OFF with override sequence
   (25 mins MINIMUM, 5 mins OFF)

c) After-hours Occupancy Sensor

   Office Hours: disabled (lights are scheduled ON)
   After Hours: 30-minute override sequence
   (30 mins MINIMUM, 5 mins OFF)

d) Occupancy Sensor with variable override

   Office Hours: 60-minute override sequence
   After Hours: 30-minute override sequence

e) Toilet occupancy – Occupancy Sensor

   (Toilet lights are scheduled ON to MINIMUM)
   Office Hours: MAXIMUM, 15 mins MINIMUM
   After Hours: 30-minute override sequence.
9.3.4.2 Automatic Time Schedules

In order to cater for scheduled occupancy of the building the line controllers shall include an integrated real-time clock and automatic schedule control.

The line controller shall provide:

a) an integrated real-time clock to allow automatic time schedules to be run independent of the Ethernet network and which is to provide automatic daylight savings adjustment and leap year correction

b) sunrise/sunset support based on site location. Schedules are to be provided with a configurable offset to allow lighting to be controlled relative to dusk and dawn
   
   e.g.  Sunrise + 20 minutes
   
   Sunset – 30 minutes

c) active periods where a timer can be configured to fire only within a defined date range
   
   e.g.  From June 1 to Aug 31 2012.
   
   From June 1 to Aug 31 every year

d) custom time schedules, to be configurable for an absolute time
   
   e.g.  Office Open, Monday to Friday at 8:30 am
   
   Cleaners lights, Thursdays at 8:00 pm

e) repeat timers
   
   e.g.  Run façade lighting sequence every 30 minutes from 7 pm until 11 pm

f) Time schedules must be able to be configured to include or exclude holiday periods. Holiday periods are to be configurable for one or more days and are to be able to be selected as perpetual (e.g. January 1, every year)

9.3.4.3 Sequences

Control sequences are required to provide multi-step override timers and mood and effect lighting.

Examples of uses for sequences include:

<table>
<thead>
<tr>
<th>Simple Override Sequence</th>
<th>30 mins MINIMUM, 5 mins OFF</th>
</tr>
</thead>
<tbody>
<tr>
<td>Complex Override sequence</td>
<td>30 mins 75%, 5 mins 50%, 5 mins 25%, 5 mins OFF</td>
</tr>
<tr>
<td>Delayed exit button</td>
<td>Go to 50%, 5 mins MINIMUM, 5 mins OFF</td>
</tr>
</tbody>
</table>
9.3.4.4  Command Lists

Command Lists are required to provide a series of actions to different groups in response to a timer or input. An example of a command list is may be to provide a structured shutdown of all lighting when the building is secured.

- The line controllers are to be able to store 32 command lists of up to 8 steps where each step consists of a target ballast, group or zone, a configurable time delay and an action. Longer command lists are to be achieved by linking command lists.
- Command lists are to be activated by a time schedule, from an input or by touch screen via the Ethernet network.
- Configuration of the command lists is to be completed from a computer over the Ethernet network.

9.3.4.5  Status and Error Information

The line controllers are to monitor the connected DALI lines and are to provide status and error information for DALI lines, ballasts and lamps.

The status and error information is to be available on web pages served by the integrated webservice in the line controller. This means that only a web browser is required by maintenance or operations staff to monitor the system.

The line controller is to monitor and track lamp hours for connected luminaires and emergency fittings. If the DALI ballast does not support lamp hours then the line controller is to provide the tracking.

9.3.4.6  Maintenance and Control Gear Replacement

The line controller is to monitor the connected DALI lines and is to provide status and error information for DALI lines, ballasts and lamps. The maintenance software is to identify a faulty ballast and address and reconfigure the replacement ballast with a simple point and click operation.

All group, scene and configuration settings are to be restored to the DALI ballast.
9.3.5 POWER SUPPLIES

DALI power supplies are critical to the operation of the system and the communication between devices and must fully comply with the DALI Standard.

The DALI power supplies must provide:

- between 11.5 V DC and 22.5 V DC with a typical value of 16 V DC
- a maximum line current of 250 mA
- over-voltage protection
- the ability to operate within the environmental conditions up to a 55 °C temperature and a 90 per cent relative humidity.

In addition the DALI power supplies must include the following functions to enable control, installation test and commissioning to be carried out locally at the switchboard:

- on/off buttons for each DALI line
- test buttons for each DALI line to cycle lights and identify emergency lights and control devices
- automatic DALI addressing without the need for a computer or network connection
- status LEDs for each DALI line
- integrated commissioning port for local configuration changes.

DALI power supplies will be Clipsal DALIcontrol DCDALCIP250-2 Dual DALI Intelligent Power Supplies or an approved equivalent.

9.3.6 ELECTRONIC CONTROL DEVICES

DALI Electronic Control Devices are connected to a DALI line and issue commands to control DALI lighting, emergency lighting, relays and other electronic control gear. ECDs include pushbutton switches, rotary switches, rocker switches, motion detectors and light level sensors.

- DALI ECDs shall be able to control up to four DALI targets. Each target may be a DALI Group Address or a DALI ECG Short Address so that the ECD can control four groups, four short addresses or a combination of the two.
- DALI ECDs shall support up to four profiles. Each profile shall contain a separate configuration for the ECD so that it can control different lights and provide different functionality for each profile.
- DALI ECDs shall support override sequences that can be used to ensure that lights do not remain ON when a room or area becomes vacant. ECDs must be able to provide a visual warning and warning period before commanding the lights OFF.

ECDs such as pushbutton and rotary switches are mounted in wallplates while sensors are mounted in wallplates or in the ceiling (recessed or surfaced-mounted).
Wallplates with various configurations of switches and sensors are required to provide manual and automatic control of lighting in a room or area. Wallplate styles are detailed in the drawings and configuration details for operating hours, after-hours and backup power operation are detailed in the specification control schedule.

The ECDs are positioned as indicated on the drawings and may contain the following types:

9.3.6.1 Pushbutton Switches

Pushbutton switches are required to provide the occupant with manual control of the workspace lighting. The switches are to be configurable so that they can issue different DALI commands depending on the usage requirements of the space.

The pushbutton switches are to be connected directly to the DALI line containing the lights they are controlling. The pushbutton switch will be a Clipsal DALicontrol DCDAL31M2 or DCDAL31S-PB or approved equivalent and provide the following configurable functionality:

a) Single Action Button
   The pushbutton switch sends the same command each time it is pressed.
   e.g. Goto Scene 1 (i.e. Presentation Scene)

b) Multi-Action Button
   The pushbutton switch has a list of up to four commands. The pushbutton switch sends the next command each time it is pressed.
   e.g. Press1: Recall MAXIMUM, press2: Goto Scene 1, press3: OFF

c) Toggle Button
   The pushbutton switch alternates between two commands each time it is pressed.
   e.g. Recall MAXIMUM, OFF

d) Single Button Dimmer
   The pushbutton switch toggles between different commands depending on the current group state and whether there is a short press or a long press.
   e.g. Short press: Recall MAXIMUM or OFF, long press: Up or Down

e) Two Button Dimmer
   The pushbutton switch sends different commands depending on whether there is a short press or a long press.
   e.g. Short press: Recall MAXIMUM, long press: Up
   Short press: OFF, long press: Down

f) Status LED
   A LED that can be configured to provide group status, communications status and nightlight.
9.3.6.2  Rotary Switches

Rotary switches are required to provide the occupant with manual dimming control of the lighting. The rotary switch provides pushbutton ON/OFF control and a rotary knob for dimming.

The rotary switches are to be connected directly to the DALI line containing the lights they are controlling. The rotary switch will be a Clipsal DALIcontrol DCDAL31M2 with DCDAL31S-ROT or approved equivalent.

9.3.6.3  Rocker Switches

Rocker switches are required to provide the occupant with manual dimming control of the lighting. The rocker switch provides ON/OFF control and an up/down rocker for dimming.

The rocker switches are to be connected directly to the DALI line containing the lights they are controlling. The rocker switch will be a Clipsal DALIcontrol DCDAL31M2 with DCDAL31S-UD1 or approved equivalent.

9.3.6.4  Occupancy Detectors

Occupancy detectors are used to control lighting depending on the occupancy of an area.

The detectors shall have configurable settings that enable them to be configured for fully automatic or semi-automatic operation with configurable idle and warning periods. The idle period defines the length of time an area is vacant before a warning command is issued and the warning period is the length of time before the OFF command is issued.

The occupancy detectors are to be connected to the DALI line containing the lights they are controlling. The detectors are to provide the following configurable functionality:

a) **Fully Automatic Presence Detection**
   The sensor sends a command to bring on the lights when motion is first detected in an area. If an area is vacant for a period of time the lights are dimmed before being commanded OFF.

b) **Semi-automatic Absence Detection**
   The lights are brought ON by a switch or other DALI ECG. If the lights are left on and the area becomes vacant for a period of time the sensor dims the lights before commanding them OFF.

The lighting level activated when the sensor detects a change in occupancy is to be configurable to match the use of the space.

The occupancy detectors will be a Clipsal DALIcontrol DCDALMS360 or DCDAL31M-OD or approved equivalent, as indicated on the drawings.
9.3.6.5  **Light Sensors**

Light sensors are used to control the dimming level of a group of lights depending on the light level of an area as determined by a light sensor. The light sensor is typically used to control a group of ballasts adjacent to a row of windows.

The group of lights to be controlled is to be configurable allowing the space to be reconfigured or modified without changing the fixture wiring. The light level sensor will be a Clipsal DALIcontrol DCDALMS360 or DCDAL31M-PE or approved equivalent.

When the group is on, the light level shall be raised or lowered depending on whether the light level determined by the light sensor is above or below the set point.

9.3.6.6  **Multi-sensors**

Multi-sensors are required to provide manual and automatic lighting control for a room or office. The multi-sensor must provide a motion detector, a light sensor and an auxiliary input to connect a push-to-make switch.

The switch is required to provide the occupant with manual on/off and dimming control of room lighting while the motion detector ensures that the lights do not remain ON when the room is unoccupied. The multi-sensor shall be a Clipsal DALIcontrol DCDALMS360 or approved equivalent. The push-to-make switch shall be a Clipsal 30PBBP pushbutton bellpress switch or similar.

9.3.7  **ELECTRONIC CONTROL GEAR**

DALI ECDs are to be supplied in luminaires and emergency and exit lighting as indicated on the drawings. The luminaires are connected to a DALI line and are to be controlled by commands from DALI electronic control devices such as DALI switches and sensors.

DALI ECGs shall comply with the relevant part of the IEC 62386 DALI Standard as follows:

201  Fluorescent Lamps
202  Self-contained Emergency Lighting
203  Discharge Lamps
204  Low Voltage Halogen Lamps
205  Incandescent Lamps
206  Conversion from Digital into D.C. Voltage
207  LED modules
208  Switching function (Relays)
209  Colour control
210  Sequencer
211  Optical control.
ECGs should be compliant with Version 1 of the DALI Standard unless otherwise approved.

9.3.7.1 **DALI Relay Modules**

The DALI relay modules are required to provide on/off control for non-dimmable loads such as fixed output electronic ballasts, incandescent lamps, fans, motors and blinds. The modules are to accept DALI commands over the DALI line allowing modules to be placed adjacent to the load to be controlled.

DALI relay modules are:

a) to be compliant with Part 208 of the DALI Standard

b) to support threshold settings

c) to support DALI scenes.

The DALI relay modules shall be Clipsal DALIcontrol DCDALRM2 or an approved equivalent and are to be provided as indicated on the accompanying drawings.

9.4 **DALI SELF-CONTAINED EMERGENCY AND EXIT LIGHTING SYSTEM**

9.4.1 **GENERAL**

Curtin University operates a centrally controlled emergency lighting system, as detailed in Section 12. Where the University adopts a DALI lighting control system, there may be a business rationale to adopt a DALI emergency lighting control system concurrently and the final decision on this matter is to be made in conjunction with the Manager Electrical Infrastructure.

The lighting system is to include monitoring and testing of the emergency luminaires and exit signs such that a separate monitored emergency lighting system is not required.

Emergency luminaires and exit signs shall be provided and installed throughout the building in compliance with the requirements of AS/NZS2293 and the Building Code of Australia (BCA). All emergency luminaires and exit signs are to be monitored and tested in accordance with the International DALI Standard for self-contained emergency lighting converters.

The scope of the emergency and exit lighting system includes:

- Provide self-contained emergency luminaires as shown on the drawings.
- Provide self-contained exit signs as shown on the drawings.
- Provide a centrally monitored emergency lighting system using the DALI lighting control system.
- Provide automatic testing facilities for all emergency luminaires and exit signs.

The installation shall comply with the requirements of:

- AS/NZS2293  Emergency Evacuation Lighting in Buildings
- Building Code of Australia
- local government authority
- fire brigade.

### 9.4.2 EMERGENCY LUMINAIRES

#### 9.4.2.1 Single Point Emergency Luminaires

All self-contained, non-maintained, single-point fittings shall be provided complete with batteries, charger and DALI emergency inverter. The emergency luminaires shall be Sentinel recessed emergency fittings by Clipsal or similar, as scheduled on the drawings.

#### 9.4.2.2 Integral Type Emergency Luminaires

Where shown on the drawings, normal lighting luminaries shall incorporate a non-maintained emergency lighting lamp, a self-contained power pack and a DALI emergency inverter.

#### 9.4.2.3 Illuminated Exit Signs

All illuminated exit signs shall incorporate a maintained emergency lighting lamp, a self-contained power pack and DALI electronic control gear.

All exit signs shall be of pictograph type with running man and directional arrows. The exit signs shall be capable of being mounted on ceiling, wall or suspended. The exit signs shall be Wafer LED exit fixtures by Clipsal, or similar.

### 9.4.3 ADDRESSING AND IDENTIFICATION

All emergency luminaires and exit signs shall be addressed with other luminaires on DALI lines. The luminaires shall be identified by their unique DALI line and fitting address. The address shall correspond with the report identification and the as-installed drawings.

All emergency luminaires and exit signs shall provide visual feedback to the DALI emergency identify command in order to easily locate a luminaire.

### 9.4.4 AUTOMATIC TESTING

All emergency and exit lighting shall be able to perform a battery discharge test according to the required emergency standard (i.e. IEC62034, AS/NZS2293).

In order to maintain the integrity of the emergency lighting system, duration testing shall be conducted in sections so that adjacent emergency luminaires are not tested together.

Tests may be initiated manually from the computer, scheduled by DCBMx-1608 line controllers, triggered by a switch at the switchboard or started automatically by the luminaire using the built-in DALI auto-test function.
9.4.4.1 Emergency Status

The DCBMx-1608 line controller and the Emergency Monitor software shall indicate the status of the emergency luminaires as designated by the DALI emergency standard. The control system shall display when the fitting is in emergency stand-by mode, when a test is pending or running, and the date and result of the last test.

In the event of a failed test, the DCBMx-1608 line controller and the Emergency Monitor software shall indicate the reason for the failure as reported by the emergency failure information as stipulated by the DALI emergency standard.

The result of a test and its validity shall remain unchanged until a new test is performed.

If a test can’t be started or is interrupted due to an emergency situation (mains failure), the test shall be automatically delayed until the battery is recharged.

9.4.4.2 Reporting

Results of discharge tests at practical completion shall be recorded and stored in the logbook. The logbook shall be retained on site.

The system shall be capable of displaying the lamp hours of a luminaire in normal operation and in emergency operation.
10 ACCESSORIES AND OUTLETS

10.1 GENERAL PURPOSE OUTLETS

General purpose outlets (GPOs) shall be selected from the standard range of a Curtin-approved manufacturer and shall be specified as white from the corresponding standard colour range.

Double outlet combinations shall be specified throughout the installation.

IP56 Series shall be specified for wet areas. The circuit current load shall be no more than 60 per cent of capacity when initially installed.

All circuits for GPOs and lighting shall be protected by earth leakage circuit-breakers (ELCBs) or residual current devices (RCDs). RCDs are to be installed in the switchboards instead of on their respective power points.

Emergency stop buttons shall be installed for safety control for laboratory power outlets. The location of any RCD or ELCB remote from the corresponding switchboard shall be approved by Curtin.

10.2 LIGHT SWITCHES

Light switches shall be selected from Clipsal or from any other Curtin-approved manufacturers and shall be specified as white from the corresponding standard colour range. 15-amp mechanisms shall be specified for all standard light switches.

10.3 LABELLING

10.3.1 GENERAL

At each light switch, fan switch, equipment power isolator switch and at all GPOs, provide identification labels. Labels shall be installed either at the top of fixing screws or on the inside of removable front plates.

The identification labels shall be engraved with the circuit number and phase colour of the circuit relating to the switch and/or GPO. The base colour of the identification labels shall match the colour of the switch and/or GPO.

10.3.2 ASSET NUMBERING AND LABELLING

Refer to the Curtin Labelling Standard for labelling requirements.
11 INTERIOR LIGHTING

11.1 GENERAL

This clause addresses only the general lighting aspect of the installation. Any other specialist lighting requirements shall be discussed separately with Curtin.

Lighting design shall comply with AS1680.0 ‘Interior Lighting’ including recommendations detailed in AS1680.2.2 – Interior Lighting – office and screen-based tasks.

- Light fittings and lamp type shall be selected as appropriate for the area to be served and as required for compliance with BCA, Part J.
- The entire lighting installation shall comply with the requirements of Part J of the current BCA. In addition, it is Curtin’s intention for the project lighting system to achieve an overall efficiency of 8 watts/m².

Interior luminaires shall have the following requirements/characteristics/features:

- positive locking of diffusers
- covered control gear
- UV-rated cabling
- fused terminal block
- IES data provided for luminaires
- use of Phillips tubes (4000 °K)
- use of Phillips, ATCO or Voscher Swarbe control gear.

Dichroics and Dulux tubes shall not be used.

11.2 TYPICAL OFFICE LIGHTING

The following requirements are applicable for typical office lighting:

- lighting layout to be uniform, efficient and in harmony with the area concerned
- uniform lighting levels, measured at a task height of 720 mm, with the ratio of minimum to average being 0.7 or more
- light fittings to be manufactured to Australian standards
- lighting wiring to enable future lighting alterations with ease
- light fittings shall comply with all applicable Australian standards.

11.3 LIGHT FITTINGS

Light fittings shall be selected as appropriate to provide a lighting system in compliance with relevant Australian standards and BCA requirements (in particular BCA, Part J).
Light fittings shall be appropriate for the task intended to be illuminated and shall be in harmony with the architectural requirements for the corresponding areas. Light fittings shall be selected for ease of access to the lamps for maintenance purposes.

The consultant shall nominate the type of light fittings, including suppliers’ details (at least two where possible) and shall obtain Curtin’s approval before tender.

11.4 LIGHTING FOR SPECIFIC AREAS

11.4.1 TOILET LIGHTING

Lighting in the toilet areas shall be controlled only by light movement sensors of acoustic type located at strategic locations.

11.4.2 STAIR LIGHTING

Major escape stairs shall be provided with two lighting circuits supplied from a distribution switchboard located at the main switchboard or in the immediate vicinity. All stair lighting shall be situated in a place that is readily accessible by maintenance staff and can be easily reached without the assistance of scaffolding or similar.

At least one of the stair lighting circuits shall be arranged so that it operates as a 24-hour circuit or as a circuit which is switched off by a movement sensor or a photoelectric (PE) cell where adequate natural lighting is available. Other stair lighting circuits may be controlled by either lighting motion sensors or PE cells, all in compliance with BCA, Part J6.

11.5 SECURITY AND EXTERNAL LIGHTING

External security lighting shall be provided at all entrances and exits. Security lighting shall be PE cell-controlled. External lighting shall be provided to ensure safe circulation space around the building.

11.5.1 INTRODUCTION

Curtin University wishes to rationalise its exterior lighting on its campus to achieve the following objectives:

- SOCIAL – improve lighting to enhance the safety of the university community
- ECONOMIC: – reduce running costs and ease of operation and maintenance and achieve a competitive selection of equipment
- ENVIRONMENTAL – energy, greenhouse gas, lamp disposal and sky glow.

These guidelines recommend light technical parameters such as lighting levels, uniformities and colours.

11.5.2 BASIS

These guidelines are based on the following sources:

- AS/NZS1158.3.1: 2005 Pedestrian area (Category P) lighting
- AS/NZS1158.1.1: 2005 Vehicular traffic (Category V) lighting
- AS/NZS1158.4: 2009 Lighting of Pedestrian Crossings
- AS/NZS1158.6: 2010 Luminaires
- AS2890.1: 1993: Off-road Car Parks
- BS/EN13201 Road Lighting
- IES (North America) Recommendations for Road Lighting
- IES (North America) Guidelines for Security Lighting for People, Property and Public Spaces
- Road Lighting: van Bommel and de Boer. 1980
- Reports of the WA Coroner October 2003 and April 2004
- discussions with University officers.

11.5.3 EXISTING LIGHTING

In line with international trends, the University wishes to phase out High Intensity Discharge lighting across its campus as quickly as possible.

Mercury vapour lamps shall not be used within the University for lighting applications.

11.5.4 SAFETY AND SECURITY

The University wishes to install lighting to improve road safety and improve security of the university community.

Lighting has been found to be cost-effective in reducing traffic accidents and in reducing crime.

The benefits of public lighting are far greater than the cost.

11.5.5 ENVIRONMENT

11.5.5.1 Energy Efficiency

Lighting installations shall be designed for economical life, energy consumption and low greenhouse gas emissions.

For road and footpath lighting, the circuit power per kilometre shall be calculated and submitted to the University.

11.5.5.2 Lamp Disposal

Environmental disposal is the sole responsibility of the installation contractor.
11.5.5.3  **Obtrusive Light**

Obtrusive light is spill light that causes annoyance, discomfort, distraction, or reduction in the ability to see. Street lighting luminaires shall comply with the obtrusive light requirements of AS/NZS1158.

11.5.5.4  **Materials**

Materials need to be selected for durability, safety, potential recycling and low content of hazardous substances. AS/NZS1158.6 requires a metal body with a plastic or glass lens.

The University’s preference is for hot-dipped galvanised steel poles that may be powder-coated to an architect’s selected colour. Such poles are required to be durable and have low embedded energy.

Direct buried poles are preferred.

Lamp control gear shall be electronic.

11.5.6  **TREES AND SHRUBS**

Dense low foliage casts shadows on footpaths, rendering lighting ineffective for personal safety. Underpruning of trees to provide a high canopy should be encouraged. Light needs to reach not only the ground, but also peoples’ faces.

For new greenfields sites an effective strategy is to place street lights between the trees and below the tree canopy. Planting should be selected, located and managed so as not to obstruct sight lines and light.

Where new street lights are to be installed into a brownfields site, an effective strategy is to locate luminaires between trees and below the tree canopy. Vegetation should be managed to avoid obstructing sight lines and light.

Generally tall trees that do not interfere with vision or obstruct light are preferred, in line with Crime Prevention Through Environmental Design (CPTED) principles.

In particular, pedestrian crosswalks need to have vegetation managed and selected so that vehicle drivers can see pedestrians before they enter the crosswalk.

11.5.7  **QUALITY OF LIGHTING**

11.5.7.1  **General**

Increasing light levels may increase energy costs but does not necessarily lead to better vision. Rather, better colour, reduced glare, and good uniformity will deliver better vision. Quality of lighting is as important as the quantity of lighting.

11.5.7.2  **Light on Faces**

It is important to light people’s faces for a feeling of safety. As a guide, recognition of faces at four meters needs an illuminance of 0.8 lux (semi-cylindrical).
AS/NZS1158.3.1:2005 – Lighting for roads and public spaces - Pedestrian area (Category P) lighting – Performance and Design Requirements recommends vertical lighting levels, except for the lower Categories of P4 and P5. For footpaths, the minimum category of lighting shall be Category P3 of AS/NZS1158.

To achieve adequate lighting on faces, luminaires shall not be located too far apart, light shall not be obstructed and the shielding angle from reflectors or shades shall allow light to reach faces. Vertical illuminances shall comply with AS/NZS1158.

### 11.5.7.3 White Light

White light aids the accurate identification of colours of skin tones, clothing and vehicles by observers from the community as well as security personnel.

While white light lamps such as metal halide appear to have lower efficacy than high-pressure sodium lamps, research into night vision has concluded that metal halide lamps are about twice as effective as high-pressure sodium lamps.

White light is defined by the IESNA Lighting Handbook as having a colour temperature above 2,700 K and a colour rendering index (Ra8) of 50 or better.

Lamps shall provide a colour rendering index (Ra8) of at least 66. Fluorescent lamps, metal halide lamps and some LEDs offer suitable white light.

### 11.5.7.4 Glare

Glare causes visual discomfort and visual disability to people and will disable any security cameras.

Low glare luminaires shall be selected that limit light output at, and just below, the horizontal.

### 11.5.7.5 Uniformity

For good visibility, good uniformities shall be achieved. High average lighting levels with poor uniformity is not acceptable.

Lighting installations shall be designed to comply with the uniformity requirements of AS/NZS1158, for both the minimum level and the maximum to average uniformity.

### 11.5.8 STANDARDS

#### 11.5.8.1 Performance Standards

Lighting installations shall comply with the current Australian standard AS/NZS1158.

AS/NZS1158 specifies ‘maintained’ illuminance that is the light level at the end of the lighting maintenance cycle.

Lighting installations shall be designed using the maintenance factors specified in AS/NZS1158.
## 11.5.8.2 Equipment Standards

The following lighting equipment standards shall apply:

<table>
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<tr>
<th>Standard</th>
<th>Description</th>
</tr>
</thead>
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<tr>
<td>AS/NZS1158.6</td>
<td>Lighting for roads and public spaces, luminaires</td>
</tr>
<tr>
<td>AS1554</td>
<td>Structural steel welding</td>
</tr>
<tr>
<td>AS 1798</td>
<td>Lighting Poles and Bracket Arms.</td>
</tr>
<tr>
<td>CISPR15</td>
<td>Limits and methods of measurement of radio disturbance characteristics of electrical lighting and similar equipment</td>
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<tr>
<td>CISPR TR30</td>
<td>Test methods on electromagnetic emissions from electronic ballasts for single and double-capped fluorescent lamps.</td>
</tr>
<tr>
<td>AS/NZS4676</td>
<td>Structural design requirements for utility services poles</td>
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<td>AS4680</td>
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<td>Steel structures</td>
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<td>AS/NZS4782</td>
<td>Double-capped fluorescent lamps – Performance requirements.</td>
</tr>
<tr>
<td>AS/NZS4783.1</td>
<td>Performance of electrical lighting equipment – Ballasts for fluorescent lamps – Method of measurement to determine energy consumption and performance of ballasts lamp circuits</td>
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<td>Fluorescent lamps for general lighting service – Test methods – Energy performance</td>
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<td>AS/NZS4934.2</td>
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<td>AS/NZS60238</td>
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</tr>
<tr>
<td>AS/NZS60598</td>
<td>Luminaires</td>
</tr>
<tr>
<td>IEC60235</td>
<td>Discharge lamps (excluding tubular fluorescent lamps) – Safety Specifications</td>
</tr>
<tr>
<td>AS/NZS60901</td>
<td>Single-capped fluorescent lamps – Performance specification</td>
</tr>
<tr>
<td>AS/NZS60922</td>
<td>Auxiliaries for lamps – Ballasts for discharge lamps (excluding tubular fluorescent lamps).</td>
</tr>
<tr>
<td>AS/NZS60923</td>
<td>Auxiliaries for lamps – Ballasts for discharge lamps (excluding tubular fluorescent lamps) – Performance requirements</td>
</tr>
<tr>
<td>AS/NZS60927</td>
<td>Auxiliaries for lamps – Starting devices for lamps (other than glow starters) – Performance requirements</td>
</tr>
<tr>
<td>AS/NZS61048</td>
<td>Capacitors for use in tubular fluorescent lamps and other discharge lamp circuits – safety requirements</td>
</tr>
<tr>
<td>AS/NZS61049</td>
<td>Capacitors for use in tubular fluorescent lamps and other discharge lamp circuits – performance requirements</td>
</tr>
<tr>
<td>IEC61167</td>
<td>Metal halide lamps</td>
</tr>
<tr>
<td>AS/NZS61231</td>
<td>International lamp coding system (ILCOS)</td>
</tr>
<tr>
<td>IEC62262</td>
<td>Degrees of protection provided by enclosures for electrical equipment against mechanical impacts (IK Code)</td>
</tr>
<tr>
<td>AS/NZS61347</td>
<td>Lamp control gear</td>
</tr>
</tbody>
</table>
11.5.9 LAMP TECHNOLOGY

11.5.9.1 General

Important characteristics of lamps used for University lighting are the energy efficiency and the lamp life.

The University’s aim is to use high efficacy lamps wherever possible.

The preference of the University is for the established technologies of LED and fluorescent lamps to be used on external lighting.

11.5.9.2 Fluorescent Lamps

For exterior lighting, fluorescent lamps shall be of the long-life amalgam type and have electronic control gear. Efficacy shall be at least 80 lumen/Watt and economic life 24,000 hours.

11.5.9.3 Light Emitting Diodes

Where LEDs are proposed they shall be from established reputable manufacturers and represent established technology with proven backward compatibility of maintenance replacement componentry.

11.5.10 SOLAR POWERED LIGHTING

Solar powered lighting is commercially available but is expensive in terms of capital and ongoing maintenance cost. Where solar powered lighting is considered, it shall be an established technology with proven backward compatibility in terms of maintenance replacement parts, fittings and or light sources.

Solar powered lighting installations shall satisfactorily address environmental and occupational safety concerns in terms of operation and maintenance, as well as compliance with AS/NZS1158.

Solar powered lighting may be economic if the source of power is remote and the cost of cabling exceeds the cost of the solar powered lighting installation.

Where solar powered lighting is being considered, holistic payback methods for the calculation of the economic life of the installation shall be undertaken and submitted to the University for prior approval to proceed with design. The payback method shall include but not be limited to the cost for purchase and disposal of batteries in an appropriate manner.

11.5.11 ECONOMY

Lighting design shall consider maintenance of lamps (including life-cycle replacement and lamp disposal) costs, energy cost and capital costs.

Lighting equipment shall be selected to provide at least 20 years of economic life. Capital cost shall be based on 20-year maintenance and operating life.

Consumables such as lamps shall have an average lamp life of no less than 16,000 hours of operation under Australian conditions.
Life-cycle costs shall be calculated and submitted as part of the design documentation.

11.5.12 LIGHTING CONTROL

On new external lighting installations the University has nominated C-Bus lighting management systems for lighting control. For exterior lighting control all circuits shall be switched by contactors in building main switch rooms.

The University C-Bus lighting control standard shall be referenced for the lighting control standard.

11.5.13 POLE LOCATION AND TYPES

For footpaths, light poles shall typically be set back 500 mm from the edge of the footpath.

For minor roads (Category P) where the speed limit is less than 70 km/h, light poles shall typically be set back about one metre from the kerb or edge of carriageway.

Where there is a reasonable likelihood of vehicular impact, impact-absorbing frangible poles should be used. For minor roads and footpaths, frangible poles are not required.

11.5.14 MAINTENANCE

The number of consumable items such as lamps and control gear should be rationalised to minimise the stock of spare parts.

Luminaires and associated hardware should be vandal-resistant and corrosion-resistant.

Luminaires shall have an ingress protection of IP55, to AS60529.

11.5.15 UNDERGROUND SERVICES

A multitude of underground services such as low- and high-voltage electrical services, as well as gas and water mains, exist on the campus. Information on the services should be requested from the Service Coordination Centre (SCC) Tel (08) 9266 2020 before design or modification work is undertaken.

11.5.16 SAFER-LIT WALKWAYS

Direction shall be sought from Curtin University for any new or extensions to existing walkways that may be required to be integrated into the safer-lit walkway system.

11.5.17 REQUIREMENTS

This design brief offers a basis for design without being prescriptive about equipment selection.

Specific recommendations for each area are outlined in general terms below:

11.5.17.1 Central Walkway

The Central Walkway shall be lit to AS/NZS1158 Category P1 with white light.
11.5.17.2 Primary Walkways

These routes shall be lit to AS/NZS1158 Category P2 with white light.

11.5.17.3 Secondary Walkways

These routes shall be lit to AS/NZS1158 Category P2 with white light.

11.5.17.4 External Roadways

Access roads with less than 3,000 vehicles per day shall be lit to AS/NZS1158.3.1 Category P4.

Local distributor roads with between 3,000 and 6,000 vehicles per day shall be lit to AS/NZS1158.3.1 Category P3.

Primary distributor and district distributor roads with between 6,000 and 15,000 vehicles per day shall be lit to AS/NZS1158.1.1 Category V5.

The University's ring road may be a local distributor (Category P3, or higher) or may be a district distributor (Category V5). The traffic flow in vehicles per day is needed to assist in determining the road hierarchy.

The vehicular entrances from Dumas Road, from Beazley Avenue and from Manning Road have lighting that does not comply with AS/NZS1158. Similarly the bus station entrance and exits onto Hayman Road do not comply with AS.NZS1158. As the roads are under local government control, it is recommended that the local government be approached to arrange upgrading of the lighting. The University may also need to provide additional lighting within its boundary to achieve compliance.

11.5.17.5 Crosswalks

Crosswalk lighting shall comply with Category PX3 of the current version of AS/NZS1158.4.

11.5.17.6 Car Parks

Outdoor car parks should be lit to AS/NZS1158.3.1 Categories P11 and P12. Category P12 applies to disabled bays and Category P11 applies to general car park areas.

Category P11 has three sub-categories P11a, P11b and P11c in descending rank. The selection of the sub-category depends on the level of night-time activity, night-time occupancy, and the risk of crime.

For car parks, lighting shall be installed to AS/NZS1158 Category P11a with facilities to step dim to Category P11b after hours for energy saving.

The status of some car parks may vary from year to year. Based on this, all car parks shall be designed for Category P11a with step dimming to Category P11b. The appropriate category of lighting can then be selected as and when status changes.
11.5.17.7 Architectural Lighting

Lighting of buildings shall be energy efficient and be focused on particular features. Waste light to the sky shall be avoided.

11.5.17.8 Building-mounted Lighting

Exterior building-mounted luminaires shall be coordinated with the interior and exterior lighting. In particular, the lighting of the building threshold, where people leave a brightly lit building and enter a well-lit exterior zone, needs careful attention. In a two-metre zone from a building exit, the horizontal illuminance shall be at least 20 lux (maintained). This provides a transition from the average 160 lux recommended by AS1680 for lobbies and the average 3.5 lux recommended by AS/NZS1158 for Category P2 lighting.

11.5.17.9 OH & S Lighting

Pedestrians need to see stairs and any obstacles or irregularities in the stairs. The location of lighting equipment shall consider the projection of shadows by pedestrians on the stairs. The three-dimensional geometry of the stairs needs to be considered when designing the lighting.

Exterior stairs should be lit to CIE-136. CIE-136 requires that pedestrian staircases and ramps be lit as follows:

<table>
<thead>
<tr>
<th>Area</th>
<th>Horizontal Illuminance (Maintained)</th>
<th>Vertical Illuminance (Maintained)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Staircase risers</td>
<td>-</td>
<td>&lt; 20 lux</td>
</tr>
<tr>
<td>Staircase treads</td>
<td>&gt; 40 lux</td>
<td>-</td>
</tr>
<tr>
<td>Ramps</td>
<td>&gt; 40 lux</td>
<td>-</td>
</tr>
</tbody>
</table>

There needs to be a contrast in the illuminances of the risers and treads to provide easy visibility.

11.5.17.10 Local Area Traffic Management Devices

AS/NZS1158.3.1 distinguishes between two classes of local area traffic management (LATM) device:

- LATMs intended to slow traffic
- LATMs intended to deter traffic, other than vehicles with their origin or destination in that road, from flowing through local access roads.

Generally the University LATMs are intended to slow traffic. For such areas AS/NZS1158.3.1 requires a maintained horizontal illuminance of 3.5 lux over the surface of the carriageway for the extent of the design area. This design area extends 3 m beyond the immediate area of the traffic management device. The purpose of the lighting is to reveal to motorists the form and extent of the traffic management device.
11.5.18 PROPOSED LIGHTING EQUIPMENT

The proposed lighting equipment shall be selected after discussion with the University as being readily available and, where possible, off-the-shelf equipment representing established technology.

11.5.19 SPARE LUMINAIRES

It is generally Curtin's policy to request to be provided with spares of certain luminaires considered to be of a special nature and essential for the operation of the premises. The list detailing the quantum and the type of spare light fittings shall be determined in consultation with Curtin.
12 EMERGENCY LIGHTING AND EXIT SIGNS

Emergency lighting and pictograph exit signs shall be provided throughout the buildings in accordance with the requirements of AS2293 and BCA Part J6.

For situations where only part of the floor area is affected by the project works, the design of the emergency lighting system shall consider the entire floor area for compliance. Particular emphasis shall be the path of escape to fire escape stairs, within the stairs and to the final exit.

Emergency luminaires and exit signs shall be the LEGRAND Minitronics Monitored Commander System type. No Single Point units are to be used due to the difficulty in testing. (Note: The Commander fitting can be tested Single Point where a computerised monitoring system has not been installed.)

Emergency exit signs shall be of the pictograph type and illuminated by an LED light source for both emergency and 240V operation. Sustained emergency luminaires shall not be used, that is, emergency luminaires shall not be used for normal lighting.

All exit signs shall be installed at a minimum of 2,200 mm above floor level to the bottom of the luminaires.

All luminaires shall be suitable for termination to an automatic computerised maintenance system. Curtin currently uses a LEGRAND Minitronics central computerised system.

Exit sign luminaires shall be circuited separately from the local distribution board.

Protected type emergency luminaires shall be provided in all toilets and office fittings.

Computerised monitoring is carried out via a system controller (Lantronix unit) back to the centralised monitoring office located in Building 110. A datapoint and double power point is to be installed adjacent to the controller.

The system shall incorporate its own battery for power on mains failure. The system shall satisfy all periodic tests required by AS2293.2 at preselected convenient times and intervals. Malfunction both in normal and emergency modes of operation shall be reported automatically. The system shall display and print faults, test results, malfunctions, with reference to dates, time and address of the relevant luminaires. The system shall be adjustable when luminaires are added or deleted.

The location of the system controller shall be determined in consultation with Curtin.

The system controller should be capable of interfacing with the building monitoring system and/or energy management system.

A maximum of 80 per cent of available fittings per area controller is to be maintained. As applicable in large installations, an area controller on each level is required.

Note: Commissioning of the emergency lighting system is to be undertaken by a Curtin-nominated contractor. Refer to the Curtin-approved Contractor List.

Multi-level buildings shall have a communications cable run as a backbone spine to one centralised Lantronix unit to enable each individual area controller. The location of the Lantronix unit shall be determined in consultation with Curtin Information Technology Services. Wireless connectivity shall not be used.
13 UNINTERRUPTIBLE POWER SUPPLY SYSTEM

Where specifically requested by Curtin, the consultant shall investigate and advise on the need to provide an uninterruptible power supply (UPS) system. On consultation with Curtin, the consultant shall:

- determine the extent of the equipment that is absolutely critical to be operating uninterrupted, and the extent of the critical equipment that can tolerate interruptions of short to medium time durations
- determine the required degree of security for the UPS power supply and determine the extent of redundancy to be provided
- determine the extent of the equipment required to be connected to a standby power supply system (if available)
- prepare and issue for approval a detailed report outlining the:
  - number and size of the UPS
  - location of each UPS unit
  - UPS reticulation system
  - testing strategy and maintenance
  - equipment type and list of manufacturers suitable for the project.
14 OPERATIONS AND MAINTENANCE MANUALS

These are to be prepared for each project and contain:

- plant description (separate heading and descriptions of each item)
- operating instructions
- manufacturer's literature, particular to the plant installed
- routine maintenance procedures
- commissioning data
- as-built drawings
- all contents of the manuals are to be delivered in electronic format
- descriptive in PDF and word
- drawings in PDF and DWG.
## DEFINITIONS

<table>
<thead>
<tr>
<th>AC</th>
<th>area controller</th>
<th>MCB</th>
<th>miniature circuit-breaker</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACB</td>
<td>air circuit-breaker</td>
<td>MDB</td>
<td>Main Distribution Board</td>
</tr>
<tr>
<td>ATS</td>
<td>automatic transfer switch</td>
<td>MEN</td>
<td>multiple earth neutral</td>
</tr>
<tr>
<td>BCA</td>
<td>Building Council of Australia</td>
<td>MSB</td>
<td>Mechanical Switchboard</td>
</tr>
<tr>
<td>BMS</td>
<td>building management system</td>
<td>MSW</td>
<td>Main Switchboard</td>
</tr>
<tr>
<td>CB</td>
<td>Circuit-breaker</td>
<td>MTS</td>
<td>manual transfer switch</td>
</tr>
<tr>
<td>Consultant</td>
<td>Organisation or person qualified and appointed by CU to lead an area of work on the project</td>
<td>NMI</td>
<td>National Measurement Institute</td>
</tr>
<tr>
<td>Contractor</td>
<td>Organisation or person qualified and appointed by contract to work on the project</td>
<td>PFC</td>
<td>power factor correction</td>
</tr>
<tr>
<td>CU</td>
<td>Curtin University</td>
<td>PIR</td>
<td>Passive Infrared</td>
</tr>
<tr>
<td>DALI</td>
<td>digital addressable lighting interface</td>
<td>Practical Completion</td>
<td>Issued to a Contractor acknowledging completion of works to a stage where the works have been completed as per the contract documents and are “reasonably fit for occupation or their intended use”.</td>
</tr>
<tr>
<td>DB</td>
<td>Distribution board</td>
<td>Project Manager</td>
<td>The person managing the project on behalf of the University</td>
</tr>
<tr>
<td>DIN</td>
<td>Deutsches Institut für Normung</td>
<td>PTTA</td>
<td>partially type-tested assembly</td>
</tr>
<tr>
<td>DLT</td>
<td>Dynamic Letter Touchscreen</td>
<td>RCD</td>
<td>residual current device</td>
</tr>
<tr>
<td>DSI</td>
<td>Digital Serial Interface</td>
<td>Responsible Officer</td>
<td>The University’s representative on projects, nominated by the Portfolio Manager, as the person responsible for the project.</td>
</tr>
<tr>
<td>ELCB</td>
<td>earth leakage circuit-breaker</td>
<td>RMS</td>
<td>Root Mean Square</td>
</tr>
<tr>
<td>Electrical Consultant</td>
<td>Organisation or person qualified and appointed by CU to lead electrical work on the project</td>
<td>SIS</td>
<td>Spatial Information Systems</td>
</tr>
<tr>
<td>Electrical Contractor</td>
<td>As defined by the Electrical Licencing Regulations</td>
<td>SSB</td>
<td>Substation Switchboard</td>
</tr>
<tr>
<td>ELV</td>
<td>extra low-voltage</td>
<td>SSO</td>
<td>Switched Socket Outlet</td>
</tr>
<tr>
<td>GPO</td>
<td>general purpose outlet</td>
<td>Supply Authority</td>
<td>Western Power, also known as the Network Operator</td>
</tr>
<tr>
<td>HRC</td>
<td>high rupturing capacity</td>
<td>SWB</td>
<td>Switchboard</td>
</tr>
<tr>
<td>ISO</td>
<td>International Standards</td>
<td>TPS (cables)</td>
<td>Thermal Plastic Sheath</td>
</tr>
<tr>
<td>LATM</td>
<td>local area traffic management</td>
<td>TTA</td>
<td>type-tested assembly</td>
</tr>
<tr>
<td>Lead Consultant</td>
<td>Organisation or person qualified and appointed by CU to lead all work on the project</td>
<td>UPS</td>
<td>uninterruptible power supply</td>
</tr>
<tr>
<td>LV</td>
<td>low-voltage</td>
<td>UTP</td>
<td>unshielded twisted pair</td>
</tr>
<tr>
<td>MCB</td>
<td>miniature circuit-breaker</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MCCB</td>
<td>moulded case circuit-breaker</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MD</td>
<td>maximum demand</td>
<td></td>
<td></td>
</tr>
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</table>
## ELECTRICAL SWITCHBOARDS CONTRACTOR CHECKLIST

**Project Number:**
**Project Name:**
**Date:**
**Switchboard:**

<table>
<thead>
<tr>
<th>ITEM</th>
<th>NO</th>
<th>YES</th>
<th>CONTRACTOR COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. PRIOR TO CHANGEOVER</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Have all circuits been traced and circuits identified?</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>Has redundant wiring been labelled ready for removal?</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>Has the pole capacity at the switchboard been confirmed to provide 25% spare (min)?</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>Have cable entry/exit provisions and access been confirmed? Are gland plates and glands ready for installation?</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>Has wiring that requires extension been identified? Are in-line crimp joints and heat shrink ready for sub-circuit cable jointing?</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>Do larger cables (&gt; 10 mm$^2$) require extension? Has the methodology been agreed with Curtin University?</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>Has cable management (PVC ducts and alike) been checked to provide sufficient space?</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>Has a draft schedule card been produced and issued to Curtin University for review?</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>Are ‘boots’ available for termination of sub-circuit cabling?</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>Are all switchgears rated to design capacity and rating?</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
</tbody>
</table>

**Contractor Notes**
<table>
<thead>
<tr>
<th>ITEM</th>
<th>NO</th>
<th>YES</th>
<th>CONTRACTOR COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. AT COMPLETION</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Are all cables terminated securely?</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>Are cable strands escaping from circuit breaker tunnels? If so, reterminate.</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>Is sufficient space available within cable ducts for easy access, modification to existing wiring systems and installation of future wiring systems?</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>Are duct covers fitted without pressing on cables?</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>Are major sub main cables labelled at each cable end identifying the cable size, protection device rating and setting, distribution board supplied and other information required by the electrical specification?</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>Are any wiring systems strained? If so, reinstall.</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>Are cables installed through glands providing a close fit in accordance with AS3000? If not, reselect the gland size.</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>Can the escutcheon be closed without exerting force? If not, revisit the installation.</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>Has a completed schedule card been placed in the switchboard card holder?</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>Are all redundant materials removed from the switchboard and surrounding area including debris?</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>Are all redundant cables removed from the switchboard and for the entire length?</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>Are wiring systems bunched neatly and secured with cable ties or the like?</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>Are cable tie ends cut to an appropriate length?</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>Are all sharp edges and burrs removed entirely?</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>Have insulated caps been provided to spare circuit-breaker bus terminals?</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>Are spare cable bushes sealed to maintain IP rating?</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>Are power monitoring devices and other active devices configured correctly?</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>Question</td>
<td>Yes</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>-------------------------------------------------------------------------</td>
<td>-----</td>
<td>----</td>
<td></td>
</tr>
<tr>
<td>Are ELV-type wiring systems (such as communications connections to networkable meters) installed within a conduit or the like for separation from LV wiring systems?</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>Is the switchboard label installed and in accordance with the electrical specification?</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>Has the appropriate handle been installed and is the keying correct?</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>Have Electrical Certificates of Compliance been completed and submitted to Curtin University?</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>Have all testing and commissioning results been submitted to Curtin University?</td>
<td>☐</td>
<td>☐</td>
<td></td>
</tr>
</tbody>
</table>

**CONTRACTOR NOTES**
17  APPENDIX B – SAMPLE DESIGN DRAWINGS

List of links to relevant sample drawings:

- Drawing 1
- Drawing 2
- Drawing 3